



**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
January 15, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, January 15, 2020, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Lana Dirksen, and at 3:45, Nick Krueger, ex-officio. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Barb Kleman.
- A. Motion by Schmidt, second by Lopez and carried unanimously, to approve the minutes from the December 18, 2019 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Condon, second by Hay, and approved unanimously, to approve the agenda as amended.

II. Action

- A. Motion by Schmidt, second by Lieser, and carried unanimously to accept the Preliminary December 2019 financial and statistical report as presented.
- B. Capital Purchases: Motion by Hay, second by Dirksen and carried unanimously to approve purchase of the Mindray BeneVision CMS Viewer for \$15,200 versus \$8,925 which was budgeted.
- C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
June Meyerhoff	Psychologist	Move from Courtesy to Active Medical Staff	Lieser	Schmidt
Dr. Whitney Finke	Radiology	Courtesy Staff	Hay	Condon
Dr. Chase Osbon	Add Circumcision Coverage	Active Medical Staff	Schmidt	Condon
Motion by Schmidt, second by Lieser, and carried unanimously to approve the following Medical Staff reappointments:				
Dr. Lawrence Strate	ED	Courtesy Staff		
Dr. Henry Bong	OB/GYN	Courtesy Staff		

- D. Election of Officers: Motion by Lieser, second by Hay and carried unanimously to retain the current officers as follows: Mark Rekow as Chairman, Nathan Schmidt as Vice Chairman, and Steve Condon as Secretary.

III. Old Business:

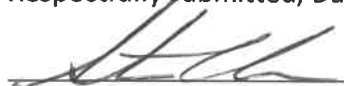
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- A. COO/CNO Report was presented by Patty Frank. We hired a new Perioperative Manager
- B. Clinic Director Report was presented by Barb Kleman. We hired a new Clinic Nurse Manager. Org chart will be changed in February so that nurses will report to COO/CNO with a dotted line so Clinic Director, so the Clinic Director can focus more on provider relations.
- C. Quality Report was presented by Patty Frank.
- D. Recruitment and Retention: Dr. Krogstad, June Meyerhoff and Jane Wrede have started. We are recruiting for a new social worker. We provided notice to Acute Care as of September 30<sup>th</sup>. Clinic nurse and Provider support and education update will be added to monthly reports.
- E. Governance and Planning Committee Reports – Discussion was held on recent MHA trustee meeting.
- F. SEIU/MNA Update: No update
- G. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report was presented by Brian Lovdahl.

Motion by Hay, second by Schmidt and carried unanimously to adjourn the meeting at 5:26 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

  
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Steve Condon, Secretary

**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
February 19, 2020**

I. The regular meeting of the Hospital Commission was called to order by Vice Chairman Schmidt on Wednesday, February 19, 2020, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Jeff Lopez, Nathan Schmidt, Todd Hay, Lana Dirksen, and Nick Krueger, ex-officio. Members absent were: David Lieser and Mark Rekow. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Barb Kleman.

- A. Motion by Condon, second by Hay and carried unanimously, to approve the minutes from the January 15, 2020 meeting as written.
- B. Schmidt called for public concerns with none being presented.
- C. Agenda was approved as distributed.

II. Action

- A. Motion by Condon, second by Hay, and carried unanimously to approve the Governing Board Resolution for the 2020 Rural Hospital Capital Improvement Grant as presented.
- B. The VA clinic gave notice that they will be vacating the current location owned by CCM Health, and are seeking 11,000 rentable/8,380 net usable square feet for CBOC in Montevideo. Motion by Condon, second by Dirksen, and carried unanimously, to look at various options to keep the VA clinic near the hospital.
- C. Motion by Hay, second by Dirksen, and carried unanimously to approve the Preliminary January 2020 financial and statistical report as presented.
- D. Capital Purchases: Motion by Condon, second by Hay, and carried unanimously to approve purchase of an Omnicell cabinet for Oncology totaling \$33,965.21 (of which \$16,368 was preapproved during the budget process).
- E. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously. These were approved by medical staff and recommended by Dr. Krueger:

Provider Appointments	Specialty	Privileges Approval	Motion	Second
Mackenzie Snortum	PMHNP	Active Medical Staff	Condon	Hay
Dr. Steven Murrell	ER	Courtesy Staff	Hay	Condon
Dr. Brian Conley	Radiology	Courtesy Staff	Condon	Dirksen
Amy Buffington, CNP	Cardiology	Courtesy Staff	Hay	Condon
Dr. Fareed Siddiqui	Radiology	Courtesy Staff	Condon	Hay
Dr. Brian F DeCesare	Radiology	Courtesy Staff	Hay	Condon

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Dr. Chanddra Gottipati	ED	Courtesy Staff	Dirksen	Hay
Telemedicine Providers - Centra Care	Neurology	Courtesy Staff	Dirksen	Hay

Provider Reappointments	Specialty	Privileges Approval	Motion	Second
Dr. Syed Quadri	ED	Courtesy Staff	Condon	Dirksen

III. Old Business:

- A. COO/CNO Report was presented by Patty Frank.
- B. Clinic Director Report was presented by Barb Kleman.
- C. Quality Report was presented by Patty Frank.
- D. Recruitment and Retention: April Shuneson, Midwife, will be leaving end of April.
- E. Committee Reports – Governance and Planning - no updates
- F. SEIU/MNA Update – no update
- G. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report was presented by Brian Lovdahl, CEO

Meeting adjourned at 4:52 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

  
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Steve Condon, Secretary



**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
MARCH 18, 2020**

Meeting was cancelled

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**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
April 8, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, April 8, 2020, at 3:30 pm via Virtual Teams Meeting. Members present were: Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Lana Dirksen, Nick Krueger, ex-officio, and later Steve Condon. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Barb Kleman.
- A. Motion by Schmidt, second by Lieser and carried unanimously via roll call vote, to approve the minutes from the Feb 19, 2020 meeting as corrected.
- B. No public concerns presented.
- C. Agenda was approved as presented.
- II. Action
- A. Motion by Lieser, second by Hay, and carried unanimously via roll call vote to approve the February and March, 2020 financial report as presented.
- B. Capital Purchases: Motion by Schmidt, second by Hay and carried unanimously via roll call vote to approve the following capital purchases.
- i. Ventilator from Hamilton for Ambulance totaling 26,320.43
  - ii. Ventilator from Breas totaling 11,750.00
- Member Condon arrived at the meeting
- C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously via roll call vote. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Kaylene Hill	CRNA	Courtesy	Schmidt	Condon
Amy Whitson	General Surgery	Courtesy	Hay	Condon
McKinley Lawson, MD	Radiology	Courtesy	Schmidt	Condon
Robert Hosker, MD	Radiology	Courtesy	Hay	Schmidt
Stephanie Johanneck	Urology	Courtesy	Schmidt	Hay
Stephanie Metzger, CNP	Nephrology	Courtesy	Lieser	Condon
Additional Privileges				
Dr. Chase Osbon, MD	EGD's & Colonoscopies		Lieser	Dirksen
Jane Wrede, CNM	Waterbirths & Deliveries		Schmidt	Condon
Dr. Patrick Hanna, MD				
Dr. Nick Krueger, MD				
April Shuneson, CNM				

- D. SBA loan under CARES Act is not available to government organizations at this time. CCM Health received \$150,000 from Covid-19 Short Term Emergency Funding and also received \$727,363.73 under the CARES Act Provider Relief Fund based 2019 Medicare fee-for-service (FFS) Reimbursements.

III. Old Business:

- A. Discussion was held on Covid-10 update as presented
- B. Discussion was held on COO/CNO Report as presented.
- C. Discussion was held on Clinic Director Report as presented
- D. Discussion was held on Quality Report as presented
- E. Recruitment and Retention: We have a verbal PSA agreement effective 1/1/2020 that is in process. Orthopedics was discussed
- F. Governance and Planning Committee Reports – no reports
- G. SEIU/MNA Update: We are keeping them posted on Covid-19 updates
- H. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

- IV. Administrator's Report. Drs. Dirksen and Osbon have become experts in the region on Covid. The Governor is going to make announcement soon regarding community based alternative care sites this week and expects that hospitals surge first. Montevideo, Dawson, Madison, Appleton, Benson worked together to propose TCMC as a possible site. Construction is continuing at Wellness Center using masks and observing social distancing.

Motion by Schmidt, second by Hay to adjourn at 5:07 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary





**CCM HEALTH  
SPECIAL HOSPITAL COMMISSION MEETING  
May 5, 2020**

A special meeting of the Hospital Commission was called to order by Chairman Rekow on Tuesday, May 5, 2020, at 4:33 pm via Virtual Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Lana Dirksen. Members absent were: none. Others present were: Brian Lovdahl and Darlene Boike.

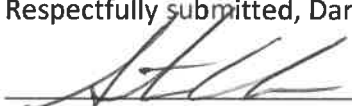
CCM Health was approved for an SBA loan under the CARES act through the Paycheck Protection Program totaling \$4,243,600. PPP allows us to apply to for loan forgiveness for payroll, benefit, mortgage and utilities for an 8 week period starting with closing date of May 7<sup>th</sup> - 75% of which must be payroll expense.

City approved May 4<sup>th</sup>, and County (Issuer) approved May 5<sup>th</sup>. Existing bonds also require approval of bondholders for any junior indebtedness. Taft law firm is sending out letters to bondholders, so these funds will need to be held in escrow until the majority approves.

Motion by Lieser, second by Schmidt, and carried unanimously via roll call vote, to pass the Resolution approving the U.S. Small Business Administration's Paycheck Protection Program Loan totaling \$4,243,600, as presented.

Motion by Hay, second by Schmidt and carried to adjourn the meeting at 5:16 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

  
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Steve Condon, Secretary





**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
May 20, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, May 20, 2020, at 3:35 pm via Virtual Teams Meeting. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Lana Dirksen, and Nick Krueger, ex-officio. Members absent were: None. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Barb Kleman.
  - A. Motion by Lopez, second by Hay and carried unanimously via roll call vote, to approve the minutes from the April 15, 2020 regular and May 5, 2020 special meetings as written.
  - B. Rekow called for public concerns with none being presented.
  - C. Agenda was approved as presented.
- II. Action
  - A. Motion by Lieser, second by Schmidt, and carried unanimously via roll call vote, to approve the April 2020 financial and statistical report as presented.
  - B. Capital Purchases: Motion by Hay, second by Condon and carried unanimously via roll call vote, to approve the following capital purchases: MUSE V9 Cardiology Information System from GE Healthcare for \$24,957.00 and MUSE integration with Centracare Health for 3 EKG machines and 5 Mindray Cardiac Monitoring Systems totaling \$44,250.00. (This replaces the \$48,000 that was budgeted for EKG machine.)
  - C. Credentialing – none
  - D. Motion by Lieser, second by Dirksen, and carried unanimously via roll call vote, to accept the invitation into the Lac qui Parle Health Network
- III. Old Business:
  - A. Covid-19 Update was presented by CNO/COO Frank – more testing is being done.
  - B. CNO/COO Report was presented by Patty Frank. All RN positions have been filled and we expect to be done with routine traveling nurses in August.
  - C. Clinic Director Report was presented by Barb Kleman
  - D. Quality Report was reviewed

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E. Recruitment and Retention: Orthopedic coverage was discussed. Jeanne Murphy, CRNA, terminated her contract, and we are recruiting for a new CRNA. Midwife Jane Wrede has expressed interest in going full-time. Medical group is reviewing the PSA.

F. Committee Reports – none

G. SEIU/MNA Update - none

H. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. CEO Report was presented by Brian Lovdahl.

Wellness Center tours and membership sign up is underway. Startup is further delayed beyond June 1st per governor order.

VA Clinic – we have bid on this project and have a phone call tomorrow to discuss the Request for Lease Proposal.

Motion by Hay, second by Lopez, and carried unanimously via roll call vote to adjourn the meeting at 5:11 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

  
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Steve Condon, Secretary



**CCM HEALTH  
SPECIAL HOSPITAL COMMISSION MEETING  
JUNE 10, 2020**

A special meeting of the Hospital Commission was called to order by Chairman Rekow on Tuesday, June 10, 2020, at 5:00 pm via Virtual Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Dr. Lana Dirksen, Dr. Nick Krueger, ex-officio. Members absent were: none. Others present were: Brian Lovdahl, Patty Frank, Darlene Boike, Barb Kleman, and Wes Duellman.

Patty Frank was congratulated for being selected by Becker's Hospital Review, a nationally known health care publication, as one of its "50 hospital and health system CNOs to know" for 2020. The article features 50 Chief Nursing Officers (CNO) from around the United States who have played a crucial role in a hospital or health systems' success.

A special meeting was called to address the Access to Care complaint filed by Countryside Health with the Minnesota Department of Health, the CCM Health response to these allegations, and the subsequent MDH EMTALA survey that is being conducted as result of this complaint.

All CCM Health Board members were able to ask questions and respond to the allegations from Countryside Public Health and then respond to the CCM Health response. Brian Lovdahl and Patty Frank provided more detail on the investigation that took place with each of the allegations. Patty Frank then provided more detailed information about the 3-day MDH survey that is taking place based on this complaint. Several items being discussed include; rules around EMTALA, the Drive Through Testing Station, and all COVID-19 Employee and Visitor Screening protocols and procedures that are in compliance. David Lieser offered CCM Health Administration the opportunity to speak at a Countryside Public Health Board Meeting upon completion of the MDH EMTALA investigation. This was declined at this time.

Mark Rekow, inquired about actions aimed at improving the relationship with Countryside and CCM Health. Patty Frank has established routine meetings with Kris Boike from Countryside to start this process. She will also add this as a topic for review on her monthly CNO Board Report.

Motion by Hay, second by Schmidt, and carried to adjourn the meeting at 6:06 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

  
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Steve Condon, Secretary





**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
JUNE 17, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, June 17, 2020, at 3:30 pm in the Wellness Center Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Dr. Lana Dirksen. Members absent were: none. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Dr. Nick Krueger.
  - A. Motion by Schmidt, second by Hay and carried unanimously, to approve the minutes from the May 20, 2020 regular and June 10, 2020 special meetings as written.
  - B. Rekow called for public concerns with none being presented.
  - C. Motion by Lieser, second by Hay, and approved unanimously, to approve the agenda as presented.
- II. Action
  - A. The 2019 audited financial report was presented by Paul Traczek and Andrew McCabe of Wipfli. Motion by Hay, second by Schmidt and carried unanimously to approve the 2019 Audited Financial Report as presented.
  - B. Motion by Schmidt, second by Lieser, and carried unanimously to approve the May 2020 financial and statistical report as presented.
  - C. Capital Purchases: None.
  - D. Credentialing: None.
- III. Old Business:
  - A. Marketing and Communications update was presented by Wes Duellman
  - B. Covid-19 update was presented by Patty Frank.
  - C. COO/CNO Report was presented by Patty Frank. DHS survey in response to complaint was discussed. If a citation is filed, then we will develop a correction plan or appeal if warranted.
  - D. Clinic Director Report was reviewed
  - E. Quality Report was reviewed

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- F. Recruitment and Retention: We signed a CRNA. PSA has been finalized and is awaiting signature from the group.
- G. Committee Reports: None.
- H. SEIU/MNA Update: None.
- I. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.  
Scott Sekelsky gave an update on the Wellness Center which opened for business on June 10th.

IV. Administrator's Report. We have engaged an architect and J&D construction to assist with VA Clinic CBOC Request for Lease Proposal.

Motion by Schmidt, second by Condon, and carried unanimously to adjourn the meeting at 5:55 pm

Respectfully submitted, Darlene Boike, Recording Secretary

A handwritten signature in dark ink, appearing to read 'Steve Condon', is written over a horizontal line.

Steve Condon, Secretary



**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
JULY 15, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, July 15, 2020, at 3:30 pm in the Wellness Center Conference Room. Members present were: Steve Condon (remotely), Jeff Lopez Mark Rekow, Todd Hay, David Lieser, Dr. Lana Dirksen. Members absent were: Nathan Schmidt. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank and Barb Kleman, and Dr. Nick Krueger
  - A. Motion by Hay, second by Lopez and carried unanimously, to approve the minutes from the June 17, 2020 meeting as written.
  - B. Rekow called for public concerns with none being presented.
  - C. Motion by Lopez, second by Hay, and approved unanimously, to approve the agenda as amended.

II. Action

- A. Motion by Lieser, second by Hay, and carried unanimously to approve the June 2020 financial and statistical report as presented.
- B. Capital Purchases: Motion by Lopez, second by Hay and carried unanimously to approve the following capital purchases.
  - i. Ceiling Lift from Arjo for \$8,629.53
  - ii. OB Cuddle Security System Upgrade from Accutech for \$9,315.00  
(Note: Call System budget for \$42,000 will not be purchased this year)
- C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Dr. Alexander Kurjatko	General Surgeon	Courtesy Staff	Lieser	Hay
Dr. Meghan McKeon	Radiology	Courtesy Staff	Dirksen	Lieser
Daniel Offerdahl	CRNA	Courtesy Staff	Hay	Lopez
Dr. Justin Nelson	Radiology	Courtesy Staff	Dirksen	Hay
Dr. Fritz Leidig	ED Physician	Courtesy Staff	Dirksen	Lieser

III. Old Business:

- A. Covid-19 Update: Drive thru testing will be moved to Zone 7, with asymptomatic persons seen in the vestibule and symptomatic patients seen in the foot clinic exam room.

- B. COO/CNO Report was presented by Patty Frank. All travelers are slated to be phased out by 8/8/2020.
- C. Clinic Director Report was presented by Barb Kleman. Satellite clinics were reopened on July 7th. All visiting outreach providers will have resumed services by the end of July.
- D. Quality Report was reviewed.
- E. Recruitment and Retention:
- F. Committee Reports – none
- G. SEIU/MNA Update: No update
- H. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

CEO performance evaluation will be performed by the executive committee.

IV. Administrator's Report:

- Golf event will be held in August
- We received notification that the regional CMS office overruled the EMTALA violation that the local surveyor cited us.
- We received notification that we will be recognized nationally as one of 150 "Best Places to Work"! Thousands of organizations (all healthcare related companies, not just hospitals and clinics) apply for this and only 150 receive recognition.

Motion by Hay, second by Lieser, and carried unanimously to adjourn the meeting at 4:48 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
AUGUST 19, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, August 19, 2020, at 3:30 pm via Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Dr. Lana Dirksen. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, Barb Kleman, Wes Duellman and Dr. Nick Krueger.

- A. Motion by Lopez, second by Schmidt and carried unanimously, to approve the minutes from the July 15, 2020 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Lieser, second by Hay, and approved unanimously, to approve the agenda as amended.

II. Action

- A. Motion by Schmidt, second by Condon, and carried unanimously to approve the July 2020 financial and statistical report as presented.
- B. Capital Purchases: Motion by Lieser, second by Condon and carried unanimously to approve purchase of carpeting for patient care areas from Floor to Ceiling for \$75,000.
- C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Jason Klein	CRNA	Courtesy Staff	Schmidt	Hay
Steven Hommeyer	Radiologist	Courtesy Staff	Schmidt	Lieser
Veena Iyer, MBBS	Radiologist	Courtesy Staff	Hay	Schmidt
Cheri Ness, RDN	Registered Dietician – Telehealth privileges	Courtesy Staff	Lieser	Hay
Kaci Rainey, CRNA	CRNA	Courtesy Staff	Condon	Dirksen
Dr. Erol Uke	Urologist	Courtesy Staff	Schmidt	Dirksen

- D. Lac qui Parle Network – changes to bylaws require 1 board member plus the CEO to serve on the board as voting members. Motion by Hay, second by Condon, and carried unanimously to appoint David Lieser as the CCM Health board representative.

III. Old Business:

- A. Covid-10 Update was presented by Patty Frank. Drive through testing station was moved to zone 7 on August 17. Countryside is no longer doing contact tracing.
- B. Community Investment Program was presented by Wes Duellman.

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- C. COO/CNO Report was reviewed.
- D. Clinic Director Report was reviewed.
- E. Quality Report was reviewed.
- F. Recruitment and Retention was presented by Brian Lovdahl.
- G. Committee Reports
  - i. Governance
  - ii. Planning
  - iii. Investment committee met with Steve Backus from Johnson Financial and reviewed performance to date. June 2020 portfolio overview was reviewed
- H. SEIU/MNA Update:
  - I. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report was presented.

Meeting was adjourned into closed session at 5:20 pm to discuss Brian's performance review

Respectfully submitted, Darlene Boike, Recording Secretary

CLOSED SESSION:

Meeting motioned into closed session at 5:20 pm by Nathan Schmidt, seconded by Dave Lieser and carried unanimously.

Brian Lovdahl's annual performance review and compensation review was discussed.

Meeting motioned out of the closed session at 6:09 pm by Jeffrey Lopez, seconded by Dave Lieser and carried unanimously.

Motion to adjourn meeting by Todd Hay, seconded by Nathan Schmidt and carried unanimously.

Meeting was adjourned at 6:11 pm.



Steve Condon, Secretary

**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
September 16, 2020**

I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, September 16, 2020, at 3:30 pm at the Wellness Center. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Dr. Lana Dirksen. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, Wes Duellman, Dr. Nick Krueger, Lydia Kranz, Dr. Chase Osbon, and Dr. Payne.

- A. Motion by Schmidt, second by Hay, and carried unanimously, to approve the minutes from the August 19, 2020 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Hay, second by Condon, and approved unanimously, to approve the agenda as presented.

II. Action

A. Motion by Schmidt, second by Lieser, and carried unanimously to approve the August 2020 financial and statistical report as presented.

B. Capital Purchases: None

C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Bailey Dykema	CRNA	Courtesy Staff	Lieser	Hay
Monica Stamper	APRN, CNP	Add wound evaluation in hospital	Condon	Hay
Dr. Lana Dirksen	Family Practice	Add Pleurodesis	Lieser	Hay

III. Old Business:

- A. Acute Care ED Contract is up first quarter of 2021. We are looking at Fedko as a possible solution to cover the ED after that time. Presentations were given by CEO Brian Lovdahl; Randy Anderson and Dr. Martin Fedko, CEO of Fedko; and by Dr. Chase Osbon.
- B. Community Investment Program was presented by Wes Duellman. Funds available for 2021 based on 2019 revenue would be \$17,000.
- C. COO/CNO Report was reviewed.
- D. Clinic Director Report was reviewed

- E. Quality Report was reviewed
- F. Recruitment and Retention was presented by Brian Lovdahl
- G. Committee Reports – none
- H. SEIU/MNA Update: Discussion is being held regarding vaccines.
- I. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report

Motion by Hay, second by Schmidt, and carried unanimously to adjourn the meeting at 5:48 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

A handwritten signature in dark ink, appearing to read 'Steve Condon', is written over a horizontal line.

Steve Condon, Secretary

**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
October 21, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, October 21, 2020, at 3:30 pm via Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Dr. Lana Dirksen. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, Wes Duellman and Dr. Nick Krueger.
  - A. Motion by Hay, second by Lopez and carried unanimously via roll call vote, to approve the minutes from the September 16, 2020 meeting as written.
  - B. Rekow called for public concerns with none being presented.
  - C. Motion by Lieser, second by Hay, and approved unanimously via roll call vote, to approve the agenda as amended.

II. Action

- A. Motion by Schmidt, second by Condon, and carried unanimously via roll call vote to approve the September, 2020 financial and statistical report as presented.
- B. Capital Purchases: none
- C. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously via roll call vote. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Dr. Jonathon Marshall	ED	Courtesy	Schmidt	Hay
Dr. Berian Schroeder	ED	Courtesy	Lieser	Lopez
Dr. Cory Nordman	Radiology	Courtesy	Lieser	Dirksen
Dr. Matthew Loe	Radiology	Courtesy	Schmidt	Hay
Dr. Andrew Bunney	Radiology	Courtesy	Hay	Lieser
Dr. Timothy Goertzen	Radiology	Courtesy	Lieser	Schmidt
Nudrat Tasneem, MBBS	Radiology	Courtesy	Schmidt	Hay

III. Old Business:

- A. ED Coverage. We have notified Acute Care of their termination as of March 1, 2021. Proposal is to replace with either the Fedko group or with our internal medical group (mainly Arvold, Payne and Osbon). Either group would be paid a monthly lump sum for salary, benefits, insurance, etc, and would be responsible for management all physician staffing. Fedko needs a 4-month lead time (Nov 6th) should we decide to go with them.

- B. COO/CNO Report. All nursing positions have been filled in all departments. Jamie Malstrom has taken over the position of Pharmacy Manager. Kristi Husby is the new Perioperative Services Manager. We have contracted with PSI for Rehab Services Management. Respiratory Clinic has been moved to zone 7 in place of the hut.
- C. Clinic Director Report. We have hired a social worker.
- D. Quality Report was reviewed.
- E. Recruitment and Retention was discussed.
- F. Committee Reports – none
- G. SEIU/MNA Update - none
- H. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report – meeting with architects regarding VA construction

Motion by Schmidt, second by Lieser and carried unanimously via roll call vote to adjourn the meeting at 5 pm.

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary



**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
November 18, 2020**

I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, November 18, 2020, at 3:38 pm via Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, David Lieser, Dr. Lana Dirksen, and Todd Hay. Members absent were: none. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, Barb Kleman, Wes Duellman, Dr. Nick Krueger, and Desi Anspach.

- A. Motion by Schmidt, second by Lopez, and carried unanimously via roll call vote, to approve the minutes from the October 21, 2020 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Lieser, second by Hay, and approved unanimously via roll call vote, to approve the agenda as amended.

II. Action

- A. Motion by Schmidt, second by Lieser, and carried unanimously via roll call vote to approve the October 2020 financial and statistical report as presented.
- B. The 2021 budget was presented by Darlene Boike, CFO. Motion by Hay, second by Schmidt, and carried unanimously via roll call vote to approve the 2021 budget as presented. Motion by Lieser, second by Hay, and carried unanimously via roll call vote to approve 2021 capital purchases totaling \$1,693,824 as presented.
- C. Capital Purchases: Motion by Hay, second by Lieser and carried unanimously via roll call vote, to approve the Pharmacy Clean Room renovation from J&D Construction totaling \$185,000.
- D. Credentialing – the following motions to grant medical staff privileges were made and carried unanimously via roll call vote. These were approved by medical staff and recommended by Dr. Krueger:

Provider	Specialty	Privileges Approval	Motion	Second
Jennifer Briest, LICSW	Licensed Social Worker	Courtesy Staff	Schmidt	Hay
Dr. Amanjit Baadh	Radiology	Courtesy Staff	Lieser	Condon
Dr. Andrew Hartigan	Radiology	Courtesy Staff	Condon	Schmidt
Dr. Kevin Nguyen	Radiology	Courtesy Staff	Condon	Hay
Dr. Brendan O'Shea	Radiology	Courtesy Staff	Schmidt	Hay
Dr. Jorge Leon	Radiology	Courtesy Staff	Lopez	Condon

- E. The hospital commission was given a list of 3 GEM (Going the Extra Mile) award recipients for them to vote on

III. Old Business:

- A. ED Coverage: Dr. Osbon is working with Dr Payne, Dr. Arvold and another provider to put together a contract to cover the ED after termination of the Acute Care Contract terminates next year. A meeting will be held later this week to discuss this further.
- B. COO/CNO Report was presented by Patty Frank. Sadie Enberg was hired as new Rehab Services Manager thru PSI. We are trying to convert to all internal Covid testing rather than send outs to Mayo, which takes longer to obtain results.
- C. Clinic Director Report was reviewed
- D. Quality Report was reviewed
- E. Recruitment and Retention: We may need to look at locum providers if Dr. Osbon is able to put together a contract to cover the ED.
- F. Community Investment Program guidelines will be posted out on the website in January 2021.
- G. Committee Reports: none
- H. SEIU/MNA Update: none
- I. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.
- J. According to the bylaws, special meetings may be called by the chair or vice chair, or upon written request of 2 board members.

- IV. Administrator's Report. Governor Walz will be making an announcement today regarding Covid related closures. The Christmas party has been cancelled, and money will be invested in employee gifts instead.

Motion by Hay, second by Lieser, and carried unanimously via roll call vote to adjourn the meeting at 5:32 pm. Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CCM HEALTH  
REGULAR HOSPITAL COMMISSION MEETING  
December 16, 2020**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, December 16, 2020, at 3:30 pm via Teams Meeting. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Todd Hay, David Lieser, and Dr. Lana Dirksen. Members absent were: Nathan Schmidt. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, Wes Duellman and Dr. Nick Krueger.
  - A. Motion by Hay, second by Lieser and carried via roll call vote, to approve the minutes from the November 18, 2020 meeting as written.
  - B. Rekow called for public concerns with none being presented.
  - C. Motion by Lieser, second by Hay, and approved via roll call vote, to approve the agenda as presented.
- II. Action
  - A. Motion by Lieser, second by Dirksen, and carried via roll call vote to approve the November 2020 financial and statistical report as presented.
  - B. Capital Purchases: Motion by Hay, second by Condon and carried via roll call vote to approve purchase of Water Heater replacement from Bisbee Plumbing & Heating for \$47,428.75.
  - C. Credentialing – none
- III. Old Business:
  - A. ED Coverage – We are awaiting a contract from Dr. Osbon which should be ready by the end of this week. He is currently short 1 FTE.
  - B. CNO/COO Report was presented by Patty Frank. We were granted Health Care Home certification. COVID-19 vaccine will be arriving for staff next week.
  - C. Clinic Director Report was presented by Patty Frank.
  - D. Quality Report was presented by Patty Frank.
  - E. Recruitment and Retention: Will meet to strategize clinic staffing and call schedule with the move from Dr. Osbon to the ED, in order to determine if we need to recruit.
  - F. Committee Reports

2020 Commission Minutes

- i. Governance – looking at composition of board as Todd and Jeffrey will need to be replaced on the City and County levels due to the election. Virtual Hospital Commission conference will be held in January.
- ii. Planning - none
- iii. Investment - none

G. SEIU/MNA Update: MNA rep will be coming out to get an update.

H. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, Compliance, and Performance Excellence.

IV. Administrator's Report: Looking to relocate the Clarkfield Clinic

Motion by Hay, second by Lopez, and carried unanimously via roll call vote to adjourn the meeting into closed session at 4:49 pm

Brian Lovdahl gave a personnel update to the board.

Motion by Hay, second by Lieser, and carried unanimously via roll call vote to exit the closed session at 5:26 pm

Meeting adjourned at 5:27 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary