

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
February 7, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, February 7, 2018, at 6:44 pm in the Hospital Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser and Nick Krueger, ex-officio. Members absent were: Others present were: Chuck Bruhn, Darlene Boike, Bill Brown, Dr. Phil Vuocolo, and Dr. Lana Dirksen. Members Hay and Lieser were welcomed to the board.
 - A. Motion by Lopez, second by Schmidt and carried unanimously, to approve the minutes from the December 13, 2017 meeting as written.
 - B. Chairman Rekow called for public concerns with none being presented.
 - C. Motion by Schmidt, second by Condon, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. New Joint Powers Agreement was presented.
 - B. Presentation of New Bylaws were presented and will be reviewed by legal counsel.
 - C. Election of Officers:

Motion by Lopez, second by Schmidt, to elect as Mark Rekow as Chairman. After asking for further nominations 3 times, motion by Lopez, second by Hay to cast a unanimous ballot for Mark Rekow as Chairman for 2018.

Motion by Hay, second by Lieser, to elect as Nathan Schmidt as Vice-Chairman. After asking for further nominations 3 times, motion by Lopez, second by Hay to cast a unanimous ballot for Nathan Schmidt as Vice-Chairman.

Motion by Schmidt, second by Lieser, to nominate Steve Condon for Secretary. After asking for further nominations 3 times, motion by Lopez, second by Schmidt to cast a unanimous ballot cast for Steve Condon as Secretary
 - D. Selection of At Large member was tabled.
 - E. Motion by Lopez, second by Hay, and carried unanimously to approve Dr. Krueger and Dr. Dirksen as ex officio members.
 - F. Motion by Lopez, second by Condon, and carried unanimously to approve the preliminary December, 2018 financial and statistical report as presented.

- G. Motion by Schmidt, second by Hay, and carried unanimously to approve payment of bills totaling \$2,739,636.77.
- H. Motion by Hay, second by Schmidt, and carried unanimously to write off hospital and clinic accounts totaling \$72,757.56 and charity care totaling \$2,492.40 as presented.
- I. Capital Purchases: capital purchases in January were as follows:

Equipment	Vendor	Net Price
Phone Processor	Backes Technology	\$ 5,436.04
Medical Gas System-repairs	A1 Med Gas	\$ 5,045.73
Breaker Install	Cummins Npower LLC	\$ 1,547.10
JCAHO Upgrade	Cummins Npower LLC	\$ 5,350.00
Total		\$17,378.87
- J. Credentialing: Motion by Condon, second by Dave, and carried unanimously to grant Courtesy Staff privileges to Michelle Beckman Howk FNP; Kristin Lylerly MD, OB/GYN; Kevin Mahony DPM, Podiatry; to ER Locums Joseph Goldman MD, James Hermann MD, and Wayne Kelly MD; and approved reappointment of all Medical Staff members.

III. Old Business:

- A. COO/CNO Report was presented by Bill Brown. We lost our ER Trauma designation and will reapply within a year. Barb Kleeman has been hired as Clinic Director effective March 19, 2018.

Motion by Condon, second by Schmidt, and carried unanimously to approve Scope of Services; Emtala; and Patient Rights Policies.
- B. CMO Report was presented by Dr. Vuocolo. Dr. Payne will be hired as a full-time ER physician.
- C. Motion by Condon, second by Schmidt and carried unanimously to approve the Organizational Chart as presented.
- D. Recruitment and Retention update was given by Dr. Vuocolo.
- E. Southern Prairie Community Care.
- F. Bill Brown explained the Walk-In Clinic process. Marketing plan will roll out in March.
- G. Governance and Planning Committee assignments
 - a. Governance – Mark Rekow, Nathan Schmidt, David Lieser

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b. Planning – Steve Condon, Jeff Lopez, Todd Hay

- H. Quality Assurance/Quality Council Report – no report this month.
 - I. ACO/Caravan Health is in place. We have hired a population health nurse. IT is working with her to put wellness assessment on iPad.
 - J. CEO search. Vetted candidates will be presented Feb 22, with first round interviews scheduled for March 1 and 2, 2018.
 - K. Motion by Lopez, second by Condon, and carried unanimously to cancel any further development of the Meditech 6.1 project and to seek legal counsel to recover any and all funds expended thus far.
 - L. Administrator's Report: We have prepared an RFP for EPIC EMR.
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

Motion by Schmidt, second by Hay, and carried unanimously to adjourn the meeting at 10:02 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
February 21, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, February 21, 2018, at 3:30 pm in the Hospital Conference Room. Members present were: Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser and Nick Krueger, ex-officio. Members absent were: Steve Condon. Others present were: Chuck Bruhn, Darlene Boike, Bill Brown and Dr. Lana Dirksen.

- A Motion by Lopez, second by Hay and carried unanimously, to approve the minutes from the February 7, 2018 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Lopez, second by Schmidt, and approved unanimously, to approve the agenda as amended.

II. Action

- A. Motion by Schmidt, second by Hay, and carried unanimously to approve the January 2018 financial and statistical report as presented.
- B. Motion by Lopez, second by Schmidt and carried unanimously to approve payment of bills totaling \$3,018,225.16.
- C. Motion by Schmidt, second by Hay and carried unanimously to write off hospital and clinic accounts totaling \$132,465.90 and charity care totaling \$4,624.52 as presented.
- D. Capital Purchases: Motion by Schmidt, second by Hay and carried unanimously to approve approximately \$50,000 to update the duct work in the clean rooms in the pharmacy to bring them in compliance with Dec-18 USP Chapter 800, which addresses preparing and administering Hazardous Medication or Chemo Preparations.
- E. Credentialing: Motion by Hay, second by Lopez, and carried unanimously to grant Medical Staff privileges to Monica Stamper, FNP, as recommended by Dr. Dirksen.

III. Old Business:

- A. COO/CNO Report was presented by Bill Brown.
- B. CMO Report was reviewed.

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- C. Upcoming MHA Trustee Boot Camp was discussed
 - D. Bruhn gave the Meditech Update. We are working with an attorney to recoup some of the costs of the halted 6.1 conversion.
 - E. Recruitment and Retention: We have made an offer to Dr. Leesa Larson. Dr. Payne will be hired by the clinic and we lease for ER coverage.
 - F. Southern Prairie Community Care: no update
 - G. Walk In Clinic update was given
 - H. Governance and Planning Committee Reports: no update
 - I. Performance Excellence Report: no report
 - J. ACO/Caravan Health update: Population nurse is in training
 - K. CEO search: Search committee is meeting to review 5-6 candidates tomorrow. Interviews will be scheduled for March 1 & 2.
 - L. Board meetings will continue to start at 3:30 pm
 - M. Board composition: Providers are requesting to have a physician with voting rights on the board. The county commissioners will add it to their March 6 agenda.
 - N. Administrator's Report:
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

Motion by Jeffrey Lopez second by Nathan Schmidt, and carried unanimously to adjourn the meeting into closed session to discuss personnel issues at 5:37 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

Closed session ended at 7:15pm



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
SPECIAL HOSPITAL COMMISSION MEETING**

Thursday, March 7th, 2018

5 pm

North/South Conference Room

CCMH is a unified health system dedicated to providing a lifetime of quality personalized care.

Agenda/Minutes

- I. The special meeting of the Hospital Commission was called to order by Chairman Rekow on Thursday, March 7th, 2018, at 5:02pm in the Hospital Conference Room. Members present were: Mark Rekow, Nathan Schmidt. Nick Krueger, Jeff Lopez, Todd Hay, David Lieser, Lana Dirksen and Steve Condon. Others present were: Chuck Bruhn, David Glaser, and David Waytz.

- II. **New Business**

Jeffrey Lopez motioned to present to the insurance company to enter into mediation with the attorney of our choice to meet our contractual obligations with an employee. Nathan Schmidt seconded the motion and the motion carried with board approval.

Discussion ensued about voting rights of Ex-Officio Members. Lopez stated that the next county board meeting is March 20th and it could be discussed at that time.

Mark Rekow motioned to adjourn, Todd Hay seconded and the motion carried with board approval.

Adjourned 7:06PM



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
March 21, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, March 21, 2018, at 3:30 pm in the Hospital Conference Room. Members present were: Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Nick Krueger, ex-officio, Dr. Lana Dirksen, ex-officio, and at 5:15 pm Steve Condon. Members absent were: none. Others present were: Chuck Bruhn and Darlene Boike.
 - A Motion by Schmidt, second by Hay and carried unanimously, to approve the minutes from the February 21, 2018 regular and the March 7, 2018 special meetings as written.
 - B. Rekow called for public concerns. Jacque Thompson and Amy Peterson expressed a patient safety concern regarding housekeeping - the board will follow-up and respond to their concern. Julie Boots inquired about consulting firm investigatory interviews.
 - C. Motion by Lieser, second by Hay, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Motion by Lopez, second by Schmidt, and carried unanimously to approve the February 2018 financial and statistical report as presented.
 - B. Motion by Lieser, second by Hay and carried unanimously to approve payment of bills totaling \$2,366,594.96.
 - C. Motion by Lopez, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$98,204.88 and charity care totaling \$2,262.09 as presented.
 - D. Capital Purchases:
 - i. Motion by Schmidt, second by Hay and carried unanimously to conceptually approve purchase of endoscopy equipment for approximately \$224,000 pending grant approval.
 - ii. Motion by Lopez, second by Hay and carried unanimously to approve purchase of Mimecast archival system for \$23,977.76.
 - iii. Motion by Lopez, second by Hay and carried unanimously to approve purchase of ambulance stretcher for \$43,996.80.
 - iv. Motion by Lopez, second by Schmidt and carried to approve repair the chiller rupture guard for \$7,810, with member Lieser casting the opposing vote.

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- E. Credentialing: Temporary privileges were granted to Brian Peterson, CRNA and to Dr. Gonapathy, OBGYN, pending medical staff approval as recommended by Dr. Dirksen.

III. Old Business:

- A. A1. COO report was reviewed. Shoan Loeschke's position was expanded to cover both ER and Ambulance.
A2. CNO Report was reviewed.
- B. Meditech update: Meditech forgave the unpaid 6.1 invoice of \$225,000. We are working with attorneys to settle paid invoices totaling approximately \$800,000 and may seek a credit towards future maintenance fees.
- C. Recruitment and Retention: Dr. Robert Payne signed. We have made an offer to Dr. Taurinskas, FPOB with C-Section privileges. Discussion was held on medical staff recruiting position. Member Condon arrived at the meeting at 5:15 pm
- D. Southern Prairie Community Care: No update
- E. Walk In Clinic: No update
- F. Governance and Planning Committee: No Reports
- G. Performance Excellence: No Report
- H. ACO/Caravan Health update: New Clinic director has been hired.
- I. CEO search update: We have interviewed one candidate and second interview is scheduled for this week. Search committee will meet to review feedback. A special meeting will be held Wed April 4, at 5:30 to review final candidate. Legal counsel is reviewing template for CEO contract.
- J. County Commissioners will review the Joint Powers agreement at their April 3rd meeting at 3:30 pm.
- K. Administrator's Report:

- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

Meeting was adjourned into closed session to discuss personnel issues at 6:38 pm
Respectfully submitted, Darlene Boike, Recording Secretary

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Closed session ended at 7:25 pm



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
April 18, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, April 18, 2018, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Nick Krueger, ex-officio, and Dr. Lana Dirksen, ex-officio. Members absent were: Others present were: Chuck Bruhn, Darlene Boike, and Bill Brown
 - A Motion by Hay, second by Condon and carried unanimously, to approve the minutes from the March 21, 2018 meeting as written.
 - B. Chairman Rekow called for public concerns with none being presented. Leah Lehtola and Lori Peterson presented the CCMH video which will be added to the CCMH website.
 - C. Motion by Lieser, second by Hay, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Motion by Lieser, second by Schmidt, and carried unanimously to approve the March 2018 financial and statistical report as presented.
 - B. Motion by Lopez, second by Hay and carried unanimously to approve payment of bills totaling \$1,988,827.48.
 - C. Motion by Schmidt, second by Hay and carried unanimously to write off hospital and clinic accounts totaling \$99,426.31 and charity care totaling \$2,021.95 as presented.
 - D. Capital Purchases:
 - i. Bids were received from Fujifilm and from Olympus for Endoscopy equipment. We received a \$100,000 Rural Hospital Improvement Grant to purchase Endoscopy Equipment. As approved at last meeting, Endoscopy equipment will be purchased from Olympus for \$225,222.98 less \$100,000 from the grant, as recommended by the surgeon and OR manager.
 - ii. Motion by Lieser, second by Condon, and carried unanimously to purchase 7 Tangent Smart Carts totaling \$30,560.08, as recommended by the IT director, subject to ability to redeploy existing Carts.
 - E. Credentialing:
 - i. Motion by Schmidt, second by Hay, and carried unanimously to grant courtesy privileges to Dr. Robert Gardner, ER Locums, as recommended by Dr. Dirksen

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- ii. Motion by Hay, second by Lieser, and carried unanimously to grant Courtesy staff privileges to Dr. Reema Mallick, General Surgeon as recommended by Dr. Dirksen
- F. Motion by Lieser, second by Schmidt, and carried unanimously to approve the Performance Improvement Plan as amended. Mary Kostad will hold meetings the second Tuesday of each month. Dr. Dirksen will attend as Chief of Staff.

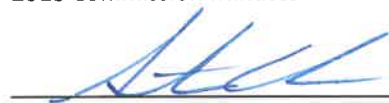
III. Old Business:

- A. COO/CNO Report was presented by Bill Brown. The board is invited to make rounds with CNO during Nurses week - week of May 7th. We received a \$75,000 grant for the Opioid clinic.
 - B. EMR update: We are working on negotiations to recover Meditech 6.1 costs. CEO and IT director met with CentraCare regarding EPIC. Estimate to implement is about \$1.5 million
 - C. Recruitment and Retention: We have made an offer to Dr. Taurinskas to start June 15.
 - D. Southern Prairie Community Care update was given by Lopez.
 - E. Walk In Clinic update
 - F. Governance and Planning Committee Reports: no updates
 - G. Performance Excellence Report: Annual review was held in April.
 - H. ACO/Caravan Health staff training is underway.
 - I. New CEO, Brian Lovdahl, will start June 4, 2018.
 - J. Motion by Lieser, second by Schmidt, and carried unanimously, to nominate Dr. Lana Dirksen as Member at Large.
 - K. Administrator's Report. SEIU negotiations are still being mediated and will likely go to arbitration. MN Hospital Association will be hosting a new board member boot camp.
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. Jim Rice will hold a Rural Health meeting in ambulance garage on April 30 at 5:30 pm.

Motion by Dirksen, second by Schmidt, and carried unanimously to adjourn the meeting at 6:38 pm

Respectfully submitted, Darlene Boike, Recording Secretary

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Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
MAY 16, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, May 16, 2018, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Nick Krueger, ex-officio. Members absent were: Lana Dirksen. Others present were: Chuck Bruhn, Brian Lovdahl, Darlene Boike, and Bill Brown .
 - A Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the April 18, 2018 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Hay, second by Schmidt, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. 2017 Audit Report was presented by Caryn Goettsch from RSM. Motion by Schmidt, second by Hay, and carried unanimously to approve the 2017 audit report as presented.
 - B. Motion by Lieser, second by Hay, and carried unanimously to approve the April, 2018 financial and statistical report as presented.
 - C. Motion by Hay, second by Condon and carried unanimously to approve payment of bills totaling \$2,627,161.47.
 - D. Motion by Condon, second by Hay and carried unanimously to write off hospital and clinic accounts totaling \$89,229.32 and charity care totaling \$2,074.26 as presented.
 - E. Capital Purchases: Motion by Condon, second by Lieser and carried unanimously to approve purchase of Interqual Clinical software for \$8,000, as recommended by Brown.
 - F. Credentialing: The following medical staff and courtesy staff privileges were approved, as recommended by Dr. Krueger.
 - Motion by Lieser, second by Lopez and approved to grant privileges to Lakshmanan Ganapothy, MD, OB/GYN
 - Motion by Hay, second by Lieser and approved to grant privileges to Mark Burkhardt, MD, OB/GYN
 - Motion by Condon, second by Lopez and approved to grant privileges to Miranda Renfront, MD, Ophthalmologist,

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- Motion by Condon, second by Lieser and approved to grant privileges to Steven Senica, MD, OB/GYN
- Motion by Lieser, second by Hay and approved to grant privileges to Rebecca Simonson, FNP
- Motion by Lieser, second by Condon to approve Randel Stolee, MD, Surgeon
- Motion by Hay, second by Lopez to approve Brian Peterson, CRNA


- G. Bids for Chief Operating/Nursing Officer search were received from Versique and from Gallagher MSA Search. Motion by Lopez, second by Hay, and carried unanimously to engage Gallagher MSA Search for the COO/CNO search.
- H. The hospital commission meeting location will be moved to the Clinic conference room going forward.

III. Old Business:

- A. COO/CNO Report was presented by Bill Brown.
- B. Meditech update was presented by CEO Bruhn. A meeting to negotiate a settlement will be held in a few weeks.
- C. Recruitment and Retention: Dr. Taurinkas will be joining the Active Medical Staff starting June 25. We have an interview with an ER physician scheduled. We have given a letter of intent to a potential physician.
- D. Southern Prairie Community Care update was presented by member Lopez: HPI is coming to an end.
- E. Walk In Clinic update – we have a potential PA applicant.
- F. Governance and Planning Committee Reports - none
- G. Performance Excellence Report was presented by member Condon.
- H. ACO/Caravan Health - no update. We will not interface Lightbeam with Meditech.
- I. Administrator's Report was given by CEO Bruhn. Mediation with SEIU is tentatively scheduled for May 31.

IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Meeting was adjourned at 6:50 pm. Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

CCMH Special Meeting 6-11-2018

Mark Rekow, Chuck Bruhn, Brian Lovdahl, Lana Dirksen, Nathan Schmidt, David Leisure, Steven Condon

Called to order at 7:04am

Agenda

Mark Rekow and Chuck Bruhn provided a recap from mediation between Dr. Vuocolo and CCMH that occurred on June 6, 2018.

Mediation resulted in CCMH giving Dr. Vuocolo a total cash obligation of \$488,300 and a net cash outlay of \$245,539.00.

Steven Condon motioned to approve agreement between Dr. Vuocolo and CCMH, seconded by Nathan Schmidt and approved in a 4-1 vote.

Mark Rekow motioned to adjourn the special meeting, seconded by Nathan Schmidt and approved by the board.

Meeting adjourned at 8:20

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
June 20, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, June 20, 2018, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Lana Dirksen, and Nick Krueger, ex-officio. Members absent were: Others present were: Brian Lovdahl, Darlene Boike, and Bill Brown.
 - A Motion by Schmidt, second by Hay and carried unanimously, to approve the minutes from the May 16, 2018 meeting as written.
Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the special meeting on June 11th as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Lieser, second by Schmidt, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Motion by Condon, second by Hay, and carried unanimously to approve the June 2018 financial and statistical report as presented.
 - B. Motion by Lieser, second by Schmidt and carried unanimously to approve payment of bills totaling \$2,581,106.03. System controls are in place which do not require approval of accounts payable at the board level. Consensus of the board is to remove this item from future agendas.
 - C. Motion by Schmidt, second by Hay and carried unanimously to write off hospital and clinic accounts totaling \$162,361.92 and charity care totaling \$8,661.02 as presented. System controls are in place which do not require approval of individual write off accounts at the board level. Consensus of the board is to remove this item from future agendas.
 - D. Capital Purchases: Motion by Condon, second by Hay and carried unanimously to approve the following capital purchases: Field Evaluation from Schneider Electric for \$8,140; and Replace Cooling Tower Motor from Daikin Applied for \$7,520.52.
 - i. A bid for \$123,230 was received from Bytespeed to replace all original Juniper Switches. Action on this was tabled pending additional information.

- ii. Motion by Schmidt, second by Hay, and carried unanimously to approve entering into a lease agreement with CMDI for 3D Mammography. 7 year model is \$77/procedure with a true cost estimate of 60/scan.

E. Credentialing: The following privileges were approved by the Medical Staff and recommended by Dr. Krueger.

- i. Motion by Hay, second by Condon, and carried unanimously to grant Medical Staff privileges to Molly Ries to do independent deliveries.
- ii. Motion by Lieser, second by Dirksen, and carried unanimously to grant ER Courtesy staff privileges to Dr. Travis White.
- iii. Motion by Schmidt, second by Condon, and carried unanimously to grant ER Courtesy staff privileges to Dr. Stella Ekong.
- iv. Motion by Condon, second by Lieser, and carried unanimously to grant General Surgery Courtesy staff privileges to Dr. Andrew Stasko.
- v. Motion by Condon, second by Hay, and carried unanimously to grant OB/GYN Courtesy staff privileges to Dr. Benjamin Faustich.

F. Motion by Dirksen, second by Schmidt, and carried unanimously to approve the Patient Plan as presented. Motion by Dirksen, second by Hay, and carried unanimously to approve the Utilization Management Plan as presented.

III. Old Business:

A. COO/CNO Report was presented by Bill Brown.

- a. Motion by Schmidt, second by Lieser, and approved unanimously to approve the following policies:
 - i. Scope of Services: Medical-Surgical
 - ii. Scope of Services: ICU
 - iii. Informed Consent
 - iv. Just Culture
 - v. Sexual Assault and Reporting Alleged Abuse
 - vi. Elder Neglect/Abuse and Vulnerable Adult
 - vii. Organ, Eye and Tissue Donation
 - viii. Adverse Health Care Event Reporting
 - ix. Patient Visitation Rights
 - x. Advanced Directives

B. EMR Update: EPIC installation is scheduled to begin August 1st, however Meditech has offered to install the newest cloud based version at no cost to us. The providers have been presented the two options and will make a decision on which EMR they want to proceed with within the next month.

C. Recruitment and Retention: Dr. Payne will assume the position of Director of Emergency Medical Services effective July 1st. We are working with Merit Hawkins on

recruitment. A Surgeon succession plan will be developed. Hospitalist coverage was discussed.

- D. The County has approved a resolution to dissolve Southern Prairie Community Care effective 12/31/2019. They met with South Country and Prime West. The County voted to accept the proposal from Prime West in Sioux Falls to become a county based purchasing unit, and are waiting for answer from other counties by August 2018.
- E. Governance and Planning Committee Reports
 - a. Governance: Will work with David Glaser to review the Bylaws as part of Joint Powers agreement. Will consider holding a boot camp. Will create onboarding process for governing board.
 - b. Planning - none
- F. Performance Excellence Report presented by Codon. One visit number is delayed till July 9th.
- G. ACO/Caravan Health update was presented by Krueger.
- H. Administrator's Report was given by Lovdahl.

- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head and Compliance meetings.

Meeting was adjourned at 6:10 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
JULY 18, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Vice Chairman Schmidt on Wednesday, July 18, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Jeff Lopez Nathan Schmidt, Todd Hay, David Lieser, and at 3:54 pm, Lana Dirksen. Members absent were: Mark Rekow, and Nick Krueger, ex-officio. Others present were: Brian Lovdahl, Darlene Boike, and Bill Brown.
 - A. Motion by Lopez, second by Hay and carried unanimously, to approve the minutes from the June 20, 2018 meeting as written.
 - B. Vice Chairman Schmidt called for public concerns with none being presented.
 - C. Motion by Lopez, second by Condon, and approved unanimously, to approve the agenda as presented.
- II. Action
 - A. Motion by Lieser, second by Hay, and carried unanimously to approve the June 2018 financial and statistical report as presented.
Member Dirksen arrived at the meeting.
 - B. Capital Purchases:
 - a. Motion by Dirksen, second by Hay and carried unanimously to approve purchase of replacement I.T. switches from ByteSpeed for \$123,230, as recommended by Lovdahl.
 - b. Motion by Condon, second by Hay, and carried unanimously to approve purchase of Filmarray lab equipment from McKesson for \$7,000, as recommended by Brown.
 - C. Credentialing:
 - a. Motion by Hay, second by Dirksen, and carried unanimously to grant Medical Staff privileges to Dr. Andrew Lawrence, ED, as recommended by the medical staff.
 - b. Motion by Condon, second by Lopez, and carried unanimously to grant ER Courtesy staff privileges to Dr. Jorge Patino Buelvas, ED, as recommended by the medical staff.
- III. Old Business:
 - A. COO/CNO Report was presented by Bill Brown.
 - B. EPIC/Meditech Update: The provider group has decided to go forward with EPIC. Oct 1 is the latest to sign the contract in order for us to begin implementation in November, 2018. We have checked on pricing with CentraCare, and will also check with Sanford.

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- C. Recruitment and Retention:
 - a. CNO/COO - we have 4-5 potential candidates.
 - b. IT manager – we have 5 potential candidates.
 - c. Physicians – we are using Merrit Hawkins for recruitment. We just renewed a 3 year contract with Acute Care for ER coverage thru 2021.
- D. Southern Prairie Community Care will sunset 12/31/2020. The Chippewa County board has approved a resolution to invest with Prime West out of St. Cloud for \$1.1 to 1.3 million.
- E. Committee Reports:
 - a. Governance – no report.
 - b. Planning – working on strategic plan roll out.
- F. Performance Excellence Report: An annual plan has been developed and each department has identified areas they will work on.
- G. ACO/Caravan Health update: Kristi Enger continues to work with this. We are working on a 24 hour nurse line. Previsit prep process is being developed.
- H. MNA filed grievance about dues process after Janus law came into effect. SEIU filed the same grievance along with several other grievances against us. We are heading to Interest Arbitration in August.
- I. City of Montevideo requested a donation of \$20,000 to offset loss of revenue to open up free swim – tabled. The City of Montevideo also requested a donation of \$200,000 towards the VA home, which would be matched 3:2 by the State – tabled.
- J. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

IV. Administrator's Report

Motion by Hay, second by Lopez, and carried unanimously to adjourn the meeting at 6:15 pm .

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
AUGUST 15, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, August 15, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, Lana Dirksen, Nick Krueger, ex-officio, and Steve Condon. Members absent were: David Lieser. Others present were: Brian Lovdahl and Darlene Boike.
 - A. Motion by Schmidt, second by Hay and carried unanimously, to approve the minutes from the July 18, 2018 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Lopez, second by Schmidt, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. City of Montevideo representatives Marvin Garbe, Steve Jones, Angie Steinbach and Tim Kohlei, gave a presentation on needed funding for the new Veteran's home. They are requesting a donation of \$200,000 towards the project which would be matched by the federal government.

Member Dirksen arrived at 3:35 pm and ex-officio member Krueger arrived at 3:50 pm.
 - B. Motion by Schmidt, second by Hay, and carried unanimously to approve the July, 2018 financial and statistical report as presented.

Member Condon arrived at 4:55 pm
 - C. Capital Purchases:
 - 1. Motion by Dirksen, second by Condon and carried unanimously to approve purchase of LifePack 15 Defibrillator from Physio Control for \$23,741.08
 - 2. Motion by Lopez, second by Condon and carried unanimously to approve purchase of NetFolP & Desktop Fax system from Interbit Data for \$15,000 contingent on receipt of competitive bids.
 - 3. Motion by Condon, second by Schmidt and carried unanimously to approve purchase of Recumbent Cross Trainer from NuStep for \$6,721.00.
 - D. Credentialing - the following privileges were approved by Medical Staff and recommended by Dr. Krueger

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1. Motion by Hay, second by Schmidt, and carried unanimously to grant Courtesy Staff privileges to Dr. Dbipinkumar Amin, Oncologist
2. Motion by Condon, second by Hay, and carried unanimously to grant Courtesy staff privileges to Dr. Davis Sand, ED
3. Motion by Schmidt, second by Condon, and carried unanimously to grant Active Medical staff privileges to Dr. Nick Taurinskas, FP/OB
4. Motion by Condon, second by Lopez, and carried unanimously to grant Courtesy staff privileges to Chad Engman, CO, Orthotics
5. Motion by Hay, second by Dirksen, and carried unanimously to grant Courtesy staff privileges to Dr. Andrew Babcock, Radiologist
6. Motion by Dirksen, second by Hay, and carried unanimously to grant Courtesy staff privileges to Dr. Kushal Parikh, Radiologist
7. Motion by Condon, second by Dirksen, and carried unanimously to grant Courtesy staff privileges to Dr. Daniel Chong, General Surgeon.
8. Motion by Hay, second by Condon, and carried unanimously to grant Courtesy staff privileges to Dr. Henry Bong, OB/GYN.

III. Old Business:

- A. COO/CNO Report was reviewed.
- B. EPIC/Meditech Update. Frederickson & Byron will be reviewing the CentraCare contract.
- C. Recruitment and Retention: We have scheduled follow-up interviews with 2 CNO candidates. An OB/GYN provider has expressed interest in helping out 2 days/month. A Family Practice provider is interested in a part-time role in the clinic.
- D. Southern Prairie Community Care: 10 of 12 counties voted to go with Prime West.
- E. Governance and Planning Committee Reports
 - a. Governance – working on proposed bylaws
 - b. Planning – will review CEO 90 day plan and strategic plan
- F. Performance Excellence Report was given by member Rekow.
- G. Union update:
 1. SEIU arbitration is set for August 20 and 21
 2. MNA contract expires 11/1/18
- H. Administrator's Report:

IV. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head and Compliance meetings.

Motion by Hay, second by Lopez, and carried unanimously to adjourn the meeting at 6:14 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
SPECIAL HOSPITAL COMMISSION MEETING
SEPTEMBER 10, 2018**

The special meeting of the Hospital Commission was called to order by Chairman Rekow on Tuesday, September 10th, 2018, at 5:32 pm in the Clinic Conference Room. Members present were: Jeff Lopez, Mark Rekow, Nathan Schmidt, Todd Hay, Lana Dirksen, David Lieser, Nick Krueger, ex-officio, and Steve Condon. Others present: Brian Lovdahl

VA Clinic Donation Topic:

Hay motions to make a donation of some amount to the VA home clinic. Schmidt seconds.

Motion carried 4-3.

Affirmative - Hay, Schmidt, Rekow, Dirksen

Negative - Lopez, Lieser, Condon

Schmidt motions to make a donation of \$25,000 to the VA Home Clinic. Hay seconds

Motion Failed 3-4

Affirmative – Schmidt, Hay, Rekow

Negative – Lieser, Dirksen, Lopez, Condon

Lieser motions to make a donation of \$10,000 to the VA Home Clinic. Dirksen seconds

Motion carried 6-1.

Affirmative – Lieser, Dirksen, Schmidt, Condon, Rekow, Hay

Negative – Lopez

Motion by Lopez, Seconded by Hay “to enter into closed session to discuss Brian’s 90-day assessment” at 6:32pm.

Motion Carried

Condon left meeting at 7:23pm

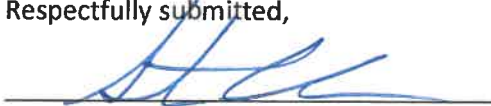
Motion by Lopez, Seconded by Hay “to come out of closed session”.

Motion Carried

Motion by Hay, Seconded by Lieser “to adjourn the meeting” at 8:23pm.

Motion Carried

Respectfully submitted,


Steve Condon, Recording Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
September 26, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, September 26, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Jeff Lopez Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, Lana Dirksen and Nick Krueger, ex-officio. Members absent were: Others present were: Brian Lovdahl and Darlene Boike.
 - A Motion by Condon, second by Lopez and carried unanimously, to approve the minutes from the August 15, 2018 meeting as written.
Motion by Schmidt, second by Lieser and carried unanimously, to approve the minutes from the September 10, 2018 meeting as amended.
 - B. Chairman Rekow called for public concerns with none being presented.
 - C. Motion by Hay, second by Lopez, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Leah Lehtola gave a presentation on Service Excellence program. Motion by Condon, second by Lieser, and carried unanimously to postpone rolling out Year 3 for 90 days, so we can see where the new leadership takes us with the new processes that are being rolled out, while focusing our efforts on leadership development.
 - B. Motion by Schmidt, second by Hay, and carried unanimously to approve the August 2018 financial and statistical report as presented.
 - C. Capital Purchases: None.
 - D. Credentialing – the following privileges were approved by Medical Staff and recommended by Dr. Krueger.
 - i. Motion by Lieser, second by Dirksen, and carried unanimously to grant courtesy Staff privileges to Dr. Somkiat Viratyosin, General Surgeon.
 - ii. Motion by Schmidt, second by Condon, and carried unanimously to grant courtesy staff privileges to Dr. Addo, Oncology.
 - iii. Motion by Lieser, second by Hay, and carried unanimously to grant courtesy staff privileges to, Dr. Eric Haugen, Nephrologist.
 - iv. Motion by Hay, second by Dirksen, and carried unanimously to grant courtesy staff privileges to Jay Steinke, CRNA.
 - v. Motion by Dirksen, second by Hay, and carried unanimously to grant courtesy staff privileges to Dr. Kelsey Gelhaus, OB/GYN.

- vi. Motion by Schmidt, second by Lieser, and carried unanimously to grant courtesy staff privileges to Rosemary Nepsund, PA-C.
- vii. Motion by Hay, second by Schmidt, and carried unanimously to grant courtesy staff privileges to Dr. Robert Anthony, OB/GYN.
- viii. Motion by Lieser, second by Dirksen, and carried unanimously to grant active medical staff privileges to Shayna Lovdahl, PA-C.

- E. Bids were received from RSM, Eide Bailey, CliftonLarsonAllen and Wipfli for Annual Financial Audit, and Medicare Cost Report preparation. Motion by Lieser, second by Lopez, and carried unanimously to approve the low bid from Wipfli, as recommended by the CFO Boike and CEO Lovdahl. 2018 cost for Audit and Cost report is \$28,500. 2019 and 2020 costs are \$31,750 per year, which also includes an Interim Cost Report.

III. Old Business:

- A. COO/CNO Report was reviewed.
- B. EPIC/Meditech Update:
Meditech: Contrary to the 3/21/18 hospital commission minutes, we are obligated to pay the 20% or \$228,983 billed in Dec17 by for the failed 6.1 implementation, but are not responsible for the remaining 10% which would have been owed had we reached live status.

EPIC: Motion by Schmidt, second by Hay, and carried unanimously to enter into a contract with CentraCare for EPIC Connect pending City and County approval. The contract can't be terminated unilaterally before 5 years.
- C. Recruitment and Retention: We are in contact with an FPOB and with a female FP – both available next summer.
- D. Southern Prairie Community Care: Merger with Prime West will take place 2020. 11 of the 12 counties plan to stay on with Prime West. Lac qui Parle is also joining.
- E. Committee Reports
 - a. Governance – Developing quarterly CEO evaluation for first year. Will use survey monkey to prioritize top 10 ten points identified on CEO 90-day report.
 - b. Planning - none
- F. Performance Excellence Report – departments reviewed their projects.
- G. SEIU/MNA update: SEIU contract settlement is due back from the arbitrator by October 11, 2018. MNA contract expires November 1 – negotiations are scheduled for the end of October.

- H. Investment Policy: Minnesota Statute 114.581 Hospital Authorities adopted in 2017 allows governmental hospitals to invest in any security which has been recommended by a qualifying investment advisor and in accordance with board approved investment procedures. The hospital will work with the County and possibly a consulting firm to pursue this new provision.
- I. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head and Compliance meetings.

IV. Administrator's report

Meeting was adjourned at 6:00 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
October 17, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, October 17, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Mark Rekow, Nathan Schmidt, Todd Hay, David Lieser, and Lana Dirksen, Members absent were: Jeff Lopez and Nick Krueger, ex-officio. Others present were: Brian Lovdahl, Darlene Boike, and Patty Frank.

- A. Motion by Hay, second by Condon and carried unanimously, to approve the minutes from the September 26, 2018 meeting as written.
- B. Chairman Rekow called for public concerns with none being presented.
- C. Motion by Schmidt, second by Hay, and approved unanimously, to approve the agenda as presented.

II. Action

- A. Montevideo Foundation Grant Application for CCMH Safe Prescribing Program was presented by Barb Kleman. She is requesting a grant total of \$1,000. This will be matched by contributions of \$500 from a private donor plus \$500 from the Montevideo Foundation. Discussion was held suggesting that we consider increasing grant funding to \$1,500. Motion by Lieser, second by Condon, and carried unanimously to approve this grant application.
- B. Patty Frank, new CNO/COO was introduced.
- C. Motion by Schmidt, second by Dirksen, and carried unanimously to approve the September 2018 financial and statistical report as presented.
- D. Capital Purchases: Motion by Hay, second by Dirksen and carried unanimously to approve the purchase of a new 3D Ultrasound machine from Phillips Equipment for \$145,363.30 plus 4 year service contract of 28,356, as recommended by Lovdahl.

III. Old Business:

- A. EPIC/Meditech Update – EPIC contract with CentraCare has been signed. It is expected to go live November 2019.
- B. Recruitment and Retention: Update was given by Lovdahl
- C. Southern Prairie Community Care: PrimeWest transfer will happen in 2020

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- D. Committee Reports
 - a. Governance – looking at proposed Hospital Bylaws and Medical Staff Bylaws and how they interact with the Joint Powers Agreement
 - b. Planning – no report
 - E. Performance Excellence Report: Clinical Quality Measures report was reviewed.
 - F. SEIU/MNA Update: Arbitrator ruled on SEIU contract and accepted the hospital's wage and economic proposals. MNA negotiations start next week.
 - G. Administrator's Report:
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head, and Compliance meetings.

Meeting was adjourned at 5:25 pm

Respectfully submitted, Darlene Boike, Recording Secretary.



Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
NOVEMBER 28, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, November 28, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Todd Hay, David Lieser, and Mark Rekow; at 3:50 pm, Lana Dirksen and Jeff Lopez; and at 4:22 pm, Nick Krueger, ex-officio. Members absent were: Nathan Schmidt. Others present were: Brian Lovdahl, Darlene Boike, and Patty Frank.
 - A Motion by Hay, second by Condon and carried unanimously, to approve the minutes from the October 17, 2018 meeting as written.
 - B. Chairman Rekow called for public concerns with none being presented.
 - C. Motion by Condon, second by Hay, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Motion by Condon, second by Hay, and carried unanimously to approve the October 2018 financial and statistical report as presented.
 - B. Motion by Lieser, second by Condon, and carried unanimously to approve the 2019 budget as presented by CFO Darlene Boike.
 - C. Capital Purchases: Motion by Hay, second by Dirksen and carried unanimously to approve the following capital purchases
 - i. Water Softener from Innovational Concepts for \$5,688.42 - replacement
 - ii. A/C Pump from Bisbee Plumbing for \$6,250 - replacement
 - iii. 4 Beds from Stryker totaling 37,547.11 – replacements – lowest of 3 bids
 - D. Motion by Condon, second by Hay and carried unanimously to approve the Board Bylaws as presented. A redline version will be sent to the City and County for their final approval.
 - E. Medical Staff Bylaws - tabled
 - F. Motion by Dirksen, second by Lieser, and carried unanimously to vote Lori Petersen as GEM of the Year.
 - G. Credentialing – the following privileges were approved by medical staff and recommended by Dr. Krueger:
 - i. Motion by Hay, second by Dirksen, and carried unanimously to grant courtesy staff privileges to Dr. Maria Ocasio Carle, General Surgeon.

- ii. Motion by Lieser, second by Dirksen, and carried unanimously to grant courtesy staff privileges to Dr. Bill Tran, Cardiologist.
- iii. Motion by Lieser, second by Dirksen, and carried unanimously to grant courtesy staff privileges to Dr. Lorant Divald, General Surgeon.
- iv. Motion by Dirksen, second by Hay, and carried unanimously to grant C-Section privileges to Dr. Nick Taurinskas.
- v. Motion by Dirksen, second by Condon, and carried unanimously to grant courtesy staff privileges to Dr. Daniel Crawley, Internal Surgery.
- vi. Motion by Condon, second by Hay, and carried unanimously to grant courtesy staff privileges to Dr. Steven Feeney, Clinic/Hospitalist.
- vii. Motion by Hay, second by Dirksen, and carried unanimously to grant courtesy staff privileges to Ashley Aydt, PA-C, Radiology.

- H. MNA members ratified the 11/1/18-10/31/21 contract earlier this month. Motion by Hay, second by Dirksen, and carried unanimously to approve the MNA contract as recommended by management


III. Old Business:

- A. COO/CNO Report was presented by Patty Frank.
- B. Quality Report was presented by CNO/COO and CEO.
- C. MHA Winter Trustee Conference will be held January 11-13 in Minneapolis.
- D. Recruitment and Retention update was presented by CEO.
- E. Committee Reports
 - a. Governance – no report
 - b. Planning – working on strategic planning
- F. Performance Excellence Report – working on an alternative plan
- G. Administrator's Report:

- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Motion by Condon, second by Hay, and carried unanimously, to adjourn the meeting at 6:32 pm.

Respectfully submitted, Darlene Boike, Recording Secretary


Steve Condon, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
December 19, 2018**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, December 19, 2018, at 3:30 pm in the Clinic Conference Room. Members present were: Steve Condon, Todd Hay, Mark Rekow, Nathan Schmidt, Lana Dirksen at 3:39p, and Nick Krueger, ex-officio at 4:47p. Members absent were: Jeff Lopez and David Lieser. Others present were: Brian Lovdahl, Darlene Boike, Patty Frank, and Barb Kleman.
 - A Motion by Hay, second by Condon and carried unanimously, to approve the minutes from the November 28, 2018 meeting as written.
 - B. Chairman Rekow called for public concerns with none being presented.
 - C. Motion by Schmidt, second by Hay, and carried unanimously, to approve the agenda as amended.
- II. Action
 - A. Barb Kleman gave a presentation on Health Care Homes.
Member Dirksen arrived at the meeting. Ex-Officio Krueger arrived at the meeting.
 - B. Motion by Condon, second by Hay, and carried unanimously to approve the November, 2018 financial and statistical report as presented.
 - C. Capital Purchases: Motion by Condon, second by Schmidt and carried unanimously to approve the following capital purchases:
 - i. Chemo Hood from Nu-Aire for \$9,737
 - ii. Chemo Hood Cabinet Certification, and removal and replacement of BSC from AT Analytical Inc. for \$3,470
 - iii. Molecular Analyzer from Cepheid for \$51,589.99.
 - D. Board Bylaws – still in review
 - E. Medical Staff Bylaws – still in review
 - F. Credentialing – none
 - G. Motion by Dirksen, second by Condon and carried unanimously to approve the resolution as presented, to provide the resources necessary to achieve and sustain a level IV trauma hospital designation.
- III. Old Business:
 - A. Discussion was held on website redesign, logo and possible rebranding.

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- B. COO/CNO Report was presented by Patty Frank. Sue Jerve retired as Oncology/Cardiac Rehab Manager, and Dee Knoshal has been hired as her replacement.
- C. Quality Report – 2018 dashboard was reviewed
- D. MHA Winter Trustee Conference will be held Jan 11-13 in Brooklyn Park.
- E. Recruitment and Retention update was presented by CEO Lovdahl.
- F. Committee Reports
 - a. Governance – no report
 - b. Planning – no report
- G. Performance Excellence – no report.
- H. SEIU/MNA Update – one outstanding grievance with SEIU.
- I. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.
- J. Administrator report

Meeting was adjourned at 5:05 pm.

Respectfully submitted, Darlene Boike, Recording Secretary



Steve Condon, Secretary

