

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
JANUARY 18, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Vice Chairman Rekow on Wednesday, January 18, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Judi Bohm, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Steve Condon. Others present were: Mark Paulson, Darlene Boike, Peg Schumacher, Terry Anderson, Jeremiah Lindgren, and Judy & Dave Stendahl.
 - A Motion by Schmidt, second by Krueger and carried unanimously, to approve the minutes from the December 21, 2016 meeting as written.
 - B. Vice Chairman Rekow called for public concerns. A group of nurses and community members talked about concerns from the nursing floor and community. Members Rekow and Lopez suggested we set up a focus group between management and nursing with a small agenda, and then invite the nurses to come up with some positive indicators and measures of progress and come back next month to report.
 - C. Election of Officers
Motion by Bohm, second by Schmidt, to elect as Mark Rekow as Chairman. After asking for further nominations 3 times, motion by Lopez, second by Bohm, to cast a unanimous ballot for Mark Rekow as Chairman.

Motion by Seeman, second by Lopez, to elect as Nathan Schmidt as Vice-Chairman. After asking for further nominations 3 times, a unanimous ballot was cast for Nathan Schmidt as Vice-Chairman.

Motion by Bohm second by Lopez to nominate Samantha Seeman for Secretary. Motion by Schmidt to nominate Bohm as Secretary – motion was withdrawn. A unanimous ballot was cast for Samantha Seeman as Secretary
 - D. Agenda was approved as amended.
 - E. Terry Anderson, DON reported on nursing services.
- II. Motion by Schmidt, second by Bohm, and carried unanimously to approve the preliminary December, 2016 revenue and statistics as presented.
 - A. Motion by Bohm, second by Seeman and carried unanimously to approve payment of bills totaling \$1,977,454.91.
- III. Old Business:

- A. Paulson gave the recruitment update. A letter of intent was sent to Dr. Osbon to join our group starting August 1, 2017, and we have a visit from another physician at the end of the month. Outgoing Drs. Anderson and Fleming have written letters of recommendation for physicians to practice at CCMH.
- B. Satellite Clinic updates: Connectivity in Milan has been working fine and a similar solution is being implemented for Clarkfield.
- C. Paulson gave an update on Southern Prairie Community Care. DHS contract was signed.
- D. Walk In Clinic update: Jeremiah and Rachelle are going to make site visits to Alexandria and Glencoe, and are working on staffing, job descriptions, and policies.
- E. Trustee Education-Governance Committee and Planning Committee Reports were presented. Marketing position has been posted. Judi Bohm was congratulated for earning her trustee certification through MHA.

IV. New Business:

- A. Quality Council meeting minutes from January 2017, were reviewed
- B. Motion by Krueger, second by Nathan, and carried unanimously to approve purchase of Stryker Equipment upgrade for \$284,119, subject to approval of City and County, as recommended by administration
- C. Credentialing: Motion by Krueger, second by Bohm, to approve ER courtesy staff privileges for Dr. Brennan, as recommended by medical staff.
- D. MHA Provider Burn Out Survey was reviewed.
- E. Dr. Briones Contract Negotiations: Mark Paulson and Mark Rekow met with Dr. Briones and Rosie Dehli last week. They have discussed some terms of agreement and will be presenting him with a counter proposal. They agreed that he could continue to work here, but we do need to incorporate a succession plan and integrate the code of conduct into his contract. Motion by Krueger, second by Schmidt, to enter into an extension of the terminated contract with West Central Surgical Services ending 12/31/16, to allow additional time for a new contract to be negotiated. Motion carried with opposing vote cast by Jeff Lopez.
- F. A letter from SchaeferHalleen addressed to the hospital board was reviewed. Board was encouraged to not engage in any conversation regarding this matter.
- G. Motion by Schmidt, second by Seeman and carried unanimously to write off hospital

and clinic accounts totaling \$90,406.31 as presented.

- H. Kevin Wald sent a written request for action threatening litigation. City Attorney Janice Nelson reported that she & County Attorney Dave Gilbertson will have a meeting, and plan to visit with Mark Paulson, Steve Jones & Jon Clausen before issuing a response. She advised that no comments be made outside the board because they may be interpreted wrong. The response should be that the matter has been turned over to the insurance carriers and any comments will come through them.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Administrator's Report: We have had conversations with CentraCare and Avera. Park Nicollet presented previously to the hospital commission.

Getting Lean in TwEnty-17 is starting Jan 31 thru April 26, 2017.

Motion by Bohm and carried unanimously to adjourn the meeting at 7:47 pm
Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
February 15, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, February 15, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Judi Bohm, Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Others present were: Mark Paulson, Jeremiah Lindgren, Darlene Boike, Peg Schumacher, and Terry Anderson. Member Steve Condon was welcomed to the board.
 - A. Motion by Schmidt, second by Krueger and carried unanimously, to approve the minutes from the January 18, 2017 meeting as amended.
 - B. Chairman Rekow called for public concerns. A group of 4 nurses voiced their concerns. Mark will check with IT regarding computer logins, and will check with the new union representative regarding more frequent labor management meetings. Monthly nursing staff meetings are now being held at 2:30 pm in addition to the 7:30 am meeting on the 1st Tuesday of every month to make it easier for staff to attend. Nursing management will look into re-implementing the orientation committee.
 - C. Motion by Bohm, second by Seeman and carried unanimously to approve the agenda as presented.
 - D. Service Excellence Board Accountability Update was presented by Tammy Berg and Sharon Rupp. Paulson gave an update on the recent conference that was attended.
 - E. Terry Anderson, DON reported on nursing services. Consensus of the board was that any employee concerns be directed to the appropriate manager who will be expected to follow up with established policy.
- II. The January, 2017 revenues and statistics were reviewed.
 - A. Motion by Lopez, second by Bohm and carried unanimously to approve payment of bills totaling \$1,116,299.21.
- III. Old Business:
 - A. Paulson gave the recruitment update. Dr. Osbon signed his letter of intent to start August 1, 2017. A letter of intent has been sent to Dr. Bhoopathy.
 - B. Clara City Clinic update was given.
 - C. Southern Prairie Community Care newsletter was reviewed.
 - D. Walk In Clinic Update – job descriptions have been developed, and we are looking for a provider.

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- E. Trustee Education-Governance Committee and Planning Committee Reports were presented. They are continuing to review the bylaws. Marketing position is being pursued.


IV. New Business:

- A. Quality Assurance/Quality Council: Motion by Schmidt, second by Krueger, and carried unanimously to approve the annual Quality Improvement reports for Ambulance, O.T., Maintenance, and Pharmacy, as presented.
- B. Bids were received for a portable digital x-ray machine. Motion by Seeman, second by Krueger, and carried unanimously to approve the low bid and purchase a Shimadzu Mobile Dart Evolution Digital Portable X-Ray machine with a Canon CXDI-701C detector for \$120,000, to replace our existing 2002 machine, as recommended by Jon Jerve, radiology supervisor, pending approval of the City and the County. This includes a 2 year warranty and 1 year drop protection.
- C. Credentialing: none.
- D. Dr. Briones Contract Negotiations: Paulson visited with Dr. Briones this morning, and will be inviting Kelly Prchal from Integrated Healthcare Strategies to assist with negotiation of the contract.
- E. Motion by Schmidt, second by Bohm, and carried unanimously to approve the Corporate Authorization Resolution for Mark Paulson, CEO; Darlene Boike, CFO and, and Jeremiah Lindgren, COO, to sign Klein Bank contingent fund checks.
- F. Motion by Condon, second by Seeman, and carried unanimously to write off hospital and clinic accounts totaling \$138,634.97, and Charity Care totaling \$881.45 as presented.
- G. Administrator's Report – MHA Legislative Update. Peg Schumacher, who will be retiring at the end of the month, was thanked for her 18 years of service at the hospital and the clinic.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Motion by Lopez, second by Seeman and carried unanimously to adjourn the meeting at 6:56 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
March 15, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Vice-Chairman Schmidt on Wednesday, March 15, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Judi Bohm, Steve Condon, Nick Krueger, Jeff Lopez, Nathan Schmidt, and Samantha Seeman. Members absent were: Mark Rekow. Others present were: Mark Paulson, Jeremiah Lindgren, Darlene Boike, and Terry Anderson.
 - A. Motion by Bohm, second by Seeman, and carried unanimously, to approve the minutes from the February 15, 2017 meeting as written.
 - B. Schmidt called for public concerns with none being presented.
 - C. Motion by Condon, second by Krueger and carried unanimously to approve additions to the agenda as presented.
 - D. Terry Anderson gave the DON report.
 - E. Dr. Vuocolo gave the CMO report.
 - F. Nathan Schmidt read Mark Paulson, Administrator's, letter of resignation to retire effective May 16, 2016.
- II. Motion by Condon, second by Krueger, and carried unanimously to approve the February 2017 financial report as presented.
 - A. Motion by Bohm, second by Seeman and carried unanimously to approve payment of bills totaling \$2,111,046.00.
- III. Old Business:
 - A. Paulson gave the recruitment update. Dr. Osbon will be starting August 1, 2017.
 - B. Paulson gave the satellite Clinic update.
 - C. Paulson gave an update on Southern Prairie Community Care.
 - D. Lindgren gave an update on the walk-in Clinic.
 - E. Trustee Education-Governance Committee and Planning Committee Reports were presented.

- a. Administrator succession planning will start to take place. Mark will contact a search team. A special meeting will be scheduled to discuss this further.

IV. New Business:

- A. Quality Council reports were reviewed
- B. Hillary Clausen was hired as the Marketing Communications manager. She has been the marketing director for another hospital, during the past year, and has a BS degree in marketing and a minor in business management. She will begin her duties in mid-April.
- C. Credentialing. Motion by Kruger, second by Seeman, and carried unanimously to approve courtesy staff privileges for Locums physicians Steven Verbeck MD, Bruce Eich MD, Emad Fahmy MD, Eduardo Duenas-Farajas MD, and Nancy Cooley MD.
- D. Dr. Briones' contract – will be meeting with a consultant to finalize the contract. So far, we have done a month by month contract extension.
- E. Organizational Chart review was tabled for now.
- F. Pictures of board members will be taken at the next meeting.
- G. Motion by Lopez, second by Bohm and carried unanimously to write off hospital and clinic accounts totaling \$126,850.09 as presented.
- H. Administrator's Report was presented by Paulson. PERA GASB68 affected us negatively by \$922,292 for 2016.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Motion by Seeman, second by Condon and carried unanimously to adjourn the meeting at 5:38 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary



**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
SPECIAL HOSPITAL COMMISSION MEETING
Tuesday, March 28, 2017
5:30 pm
North/South Conference Room**

CCMH is a unified health system dedicated to providing a lifetime of quality personalized care.

- I. The special meeting of the Hospital Commission was called to order by Chairman Rekow on Tuesday March 28, 2017, at 5:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Jeff Lopez, Mark Rekow, Nathan Schmidt. Members absent were: Judi Bohm, Nick Krueger, Samantha Seeman. Others present were: Mark Paulson.

AGENDA/Minutes

II. Call to Order:

- A. Approval of the Minutes from March 15, 2017 regular meeting.

Motion by Lopez, second by Schmidt and carried unanimously, to approve the minutes from the March 15, 2017 meeting.

III. New Business:

- A. CEO Recruitment/Interim Replacement was discussed. Proposals have been received from Clifton, Larson & Allen along with BE Smith for permanent searches. Upon further discussion Interim proposals will be sought from the existing companies along with Experienced Resources. Paulson will contact the MN Hospital Association for any additional resources. Rekow has communicated with Integrated Healthcare Services about consultation services, as well.

Motion by Schmidt, seconded by Condon, to adjourn the meeting at 8:07pm.

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
SPECIAL HOSPITAL COMMISSION MEETING
Thursday, April 13, 2017
6 pm
North/South Conference Room**

CCMH is a unified health system dedicated to providing a lifetime of quality personalized care.

Agenda/Minutes

- I. The special meeting of the Hospital Commission was called to order by Chairman Rekow on Thursday April 13, 2017, at 6:27pm in the Hospital Conference Room. Members present were: Mark Rekow, Nathan Schmidt, Nick Krueger, Jeff Lopez. Others present were: Mark Paulson, Jim Rice and Kathy Hall. Members absent were: Steve Condon, Samantha Seeman and Judi Bohm.

I. **Call to Order:**

- A. Review of the Minutes from the March 28, 2017 special meeting will be corrected and presented at the regular meeting on April 19th.

New Business:

- A. CEO Recruitment/Interim Replacement discussion.

A presentation was given by Jim Rice and Kathy Hall regarding the the process highlights for a successful candidate match and onboarding. Rekow recommended a transition committee of 3 volunteers be put together to review the proposals for an interim candidate and start the process of hiring a interim CEO. Rekow, Schmidt and Lopez will be representatives of the committee.

Rekow adjourned the meeting at 8:15pm.

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
APRIL 19, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, April 19, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Others present were: Mark Paulson, Jeremiah Lindgren, Darlene Boike, Terry Anderson, and Sue Jerve.

The hospital commission accepted the resignation of member Judi Bohm. They will look for a new County appointee.

- A. Motion by Krueger, second by Seeman and carried unanimously, to approve the minutes from the special meetings from March 28 and April 13, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Hillary Swenson-Clauson, Marketing Director, was introduced to the group.
 - D. Additions to the agenda as presented.
 - E. DON report was presented by Terry Anderson. We received a complaint from a contract nurse that is being investigated.
 - F. CMO report as presented by Dr. Phil Vuocolo was reviewed.
 - G. Departmental presentation was given by Darlene Boike, CFO.
- II. Motion by Schmidt, second by Krueger, and carried unanimously to approve the March, 2017 financial and statistical report as presented.
- A. Motion by Seeman, second by Schmidt and carried unanimously to approve payment of bills totaling \$3,148,193.16.
- III. Old Business:
- A. Paulson gave the recruitment update. Dr. Osbon will be here first week of May to search for a house.
 - B. Satellite Clinic update was presented by Paulson
 - C. Paulson gave an update on Southern Prairie Community Care – we received the new participation agreement.

- D. Walk-in Clinic – we have 2 applicants for the NP position. We have one applicant for RN triage nurse.
- E. Trustee Education-Governance Committee and Planning Committee Reports - none

IV. New Business:

- A. Quality Council meeting minutes from April, 2016, were reviewed.
- B. Motion by Lopez, second by Condon, and carried unanimously to approve the Post Retirement Health Care Savings Plan section of the employee handbook as presented.
- C. Geronimo Solar Energy proposal was reviewed. Tabled till next month.
- D. Dr. Javad Keyhani, Emergency Room Physician, resigned effective July 27, 2017. He accepted a job as a full-time professor at the University of Minnesota and will continue to work with the RPAP program.
- E. Dr. Krueger presented the results of their physician burn out survey. Motion by Seeman, second by Krueger, and carried unanimously to authorize Mark to hire a Practice Management Consultant. Consensus of the board to also offer a retention bonus to the APPs. Recruitment and Retention will be added as a standing agenda item. It was suggested that we post board meeting dates, agendas and minutes on the website.
- F. Bids were received for a Leibert Model HVAC unit for the IT room from Chappell Central and from Bisbee Plumbing. Motion by Schmidt, second by Krueger, and carried unanimously to accept the low bid from Chappell Central for \$78,852 as presented.
- G. Montessori School made a request for donation – the board opted not to donate to this private enterprise.
- H. Credentialing - none
- I. Dr. Briones Contract – meeting is scheduled for March 4.
- J. Organizational Chart is being finalized and will be presented at the next meeting.
- K. Motion by Schmidt, second by Seeman and carried unanimously to write off hospital and clinic accounts totaling \$151,306.05 as presented.
- L. Motion by Condon, second by Krueger, and carried unanimously, to hire Gallagher Integrated Health Care Strategies to search for an Interim CEO. Jeremiah and Darlene

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will co-manage until the Interim is in place if necessary.

- M. Motion by Schmidt, second by Seeman, and carried unanimously to renew the year 2 contract with Custom Learning Systems for \$89,050 if paid by May 15
- N. Motion by Condon, second by Krueger, and carried unanimously to sign the Klein bank resolution for the contingent fund.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. There will be an ACO presentation by Avera in Granite Falls on April 25th.

Meeting adjourned at 8:09 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
MAY 17, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, May 17, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Steve Condon. Others present were: Chuck Bruhn CEO, Phil Vuocolo CMO, Jeremiah Lindgren COO, Darlene Boike CFO, Terry Anderson CNO, and Cathy Brouwer.
 - A Motion by Seeman, second by Schmidt and carried unanimously, to approve the minutes from the April 19, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Additions to the agenda were approved.
 - D. Motion by Schmidt, second by Krueger, and carried unanimously to approve the 2016 Audit Report as presented by Caryn Goettsch.
 - E. CNO report was presented by Anderson
 - F. CMO report was presented by Vuocolo.
- II. Motion by Krueger, second by Lopez, and carried unanimously to approve the April 2017 financial and statistical report as presented.
 - A. Motion by Seeman, second by Schmidt and carried unanimously to approve payment of bills totaling \$2,264,784.93.
- III. Old Business:
 - A. Recruitment of FPOB is ongoing with no current prospects. Physician/APP retention bonus was received well.
 - B. Satellite Clinic connectivity with Clarkfield Clinic is in process
 - C. Southern Prairie Community Care – no update.
 - D. We are interviewing APPs for the Walk-in Clinic and as well as a Triage nurse.
 - E. Trustee Education-Governance Committee and Planning Committee:

- a. The transition committee in the process of selecting a firm for permanent search of a CEO and will get proposals from 4 firms to present to the board. Motion by Lopez, second by Seeman to issue an RFP for recruitment firms to discuss future recruitment of a permanent administrator.
- b. The transition committee will prepare an RFP for a third party Mock Medicare Survey.

IV. New Business:


- A. Motion by Krueger, second by Seeman, and carried unanimously to approve the QAPI board summary report as presented.
- B. County Board is working on finding an appointee to replace Judi Bohm
- C. Geronimo Solar Energy Proposal – County plans to approve their contract.
- D. Credentialing: Motion by Kueger, second by Seeman and carried unanimously to approve privileges for Edward VanderHeiden, Audiologist, for Dr. Michael Rath, ER physician, and for Dr. Charles Snow, Locums, as recommended by Dr. Vuocolo.
- E. The Professional Services Agreement with West Central Surgical Associates (Dr. Briones) has been signed.
- F. Motion by Schmidt, second by Seeman and carried unanimously to write off hospital and clinic accounts totaling \$93,700.32 and Charity Care totaling \$32.60 as presented.
- G. Motion by Seeman, second by Schmidt, and carried unanimously to approve purchase of a Cryostat from Medical Equipment Source for \$12,500 plus shipping.
- H. Motion by Krueger, second by Seeman, and carried unanimously to contract with MGMA Health Care Consulting Group for an operational assessment and organizational review of the Clinic at a cost of \$31,500.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Administrator's Report: Caravan Health and Organizational Chart were reviewed. A consent agenda will be tried at the next meeting on a trial basis.

Meeting adjourned at 7:37 pm

Respectfully submitted, Darlene Boike, Recording Secretary


Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
JUNE 15, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, June 15, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: None. Others present were: Chuck Bruhn, Dr. Phil Vuocolo, Jeremiah Lindgren, Darlene Boike, Terry Anderson, Jeremy Heim, Jen Hertz, Judy and Dave Stendahl.
 - A. Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the May 17, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Lopez, second by Krueger and carried unanimously to approve additions to the agenda as presented.
 - D. Ken Hertz, Practice consultant from MGMA, talked about his findings during his visit here.
 - E. CNO Report was presented by Terry Anderson.
 - F. CMO Report was presented by Dr. Vuocolo. OR director resigned and interim is in place. We are going thru a Medicare mock survey.
 - G. IT Update was presented by Jeremy Heim.
- II. Motion by Krueger, second by Seeman, and carried unanimously to approve the May 2017 financial and statistical report as presented.
 - A. Motion by Schmidt, second by Lopez and carried unanimously to approve payment of bills totaling \$2,125,369.33.
- III. Old Business:
 - A. Recruitment update was presented by Jeremiah. We have retained search firms for physicians, APPs and RNs.
 - B. Satellite Clinic update: We pulled Tonya out of Milan, so Milan is down to one day/week with Marcie there. MN Dept of health did a survey at Clara City, and it went very well.

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- C. Southern Prairie Community Care – no updates.
- D. Walk-in Clinic update: Triage nurse interviews are underway.
- E. Trustee Education-Governance Committee and Planning Committee reports were presented. Joint Powers Charter and Bylaws are being reviewed by the City and County.
- F. Physician Retention improvements include walk-in clinic, clinic improvements, orientation process, sponsor family, culture, Meditech, etc.

IV. New Business:

- A. Dr. Vuocolo presented the Quality report.
- B. County Board Hospital Commission is working on a new appointee
- C. Geronimo and other Solar Energy discussions continue at City and County levels.
- D. Credentialing – Motion by Krueger, second by Schmidt, and carried unanimously to approve privileges for ER physicians Greg Olszewski MD, Lien Ly DO, and James Lakin MD; and for Radiologists Jeffrey Chuy MD, and Jay Haggerty MD, as recommended by Medical Staff.
- E. Employee Handbook – no action
- F. MN Trails Initiative - tabled
- G. Motion by Condon, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$171,380.67 as presented.
- H. Capital Items
 - a. Motion by Lopez, second by Condon, and carried unanimously, to purchase a demo PFT from MGC Diagnostics for \$40,902.
 - b. Motion by Lopez, second by Krueger, and carried unanimously, to purchase a Ventilator.
- I. Administrator's Report
 - a. Caravan Health – ACO reimbursement option – will do cost benefit analysis
 - b. Service Excellence update
 - c. Marketing update
 - d. Consent Agenda Consideration.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Motion by Schmidt, second by Seeman and carried unanimously to adjourn the meeting at 6:40 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
JUNE 15, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, June 15, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: None. Others present were: Dr. Phil Vuocolo, Jeremiah Lindgren, Darlene Boike, Terry Anderson, Jeremy Heim, Jen Hertz, Judy and Dave Stendahl.
 - A. Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the May 17, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Lopez, second by Krueger and carried unanimously to approve additions to the agenda as presented.
 - D. Ken Hertz, Practice consultant from MGMA, talked about his findings during his visit here.
 - E. CNO Report was presented by Terry Anderson.
 - F. CMO Report was presented by Dr. Vuocolo. OR director resigned and interim is in place. We are going thru a Medicare mock survey.
 - G. IT Update was presented by Jeremy Heim.
- II. Motion by Krueger, second by Seeman, and carried unanimously to approve the May 2017 financial and statistical report as presented.
 - A. Motion by Schmidt, second by Lopez and carried unanimously to approve payment of bills totaling \$2,125,369.33.
- III. Old Business:
 - A. Recruitment update was presented by Jeremiah. We have retained search firms for physicians, APPs and RNs.
 - B. Satellite Clinic update: We pulled Tonya out of Milan, so Milan is down to one day/week with Marcie there. MN Dept of health did a survey at Clara City, and it went very well.

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- C. Southern Prairie Community Care – no updates.
- D. Walk-in Clinic update: Triage nurse interviews are underway.
- E. Trustee Education-Governance Committee and Planning Committee reports were presented. Joint Powers Charter and Bylaws are being reviewed by the City and County.
- F. Physician Retention improvements include walk-in clinic, clinic improvements, orientation process, sponsor family, culture, Meditech, etc.

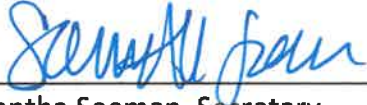
IV. New Business:

- A. Dr. Vuocolo presented the Quality report.
- B. County Board Hospital Commission is working on a new appointee
- C. Geronimo and other Solar Energy discussions continue at City and County levels.
- D. Credentialing – Motion by Krueger, second by Schmidt, and carried unanimously to approve privileges for ER physicians Greg Olszewski MD, Lien Ly DO, and James Lakin MD; and for Radiologists Jeffrey Chuy MD, and Jay Haggerty MD, as recommended by Medical Staff.
- E. Employee Handbook – no action
- F. MN Trails Initiative - tabled
- G. Motion by Condon, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$171,380.67 as presented.
- H. Capital Items
 - a. Motion by Lopez, second by Condon, and carried unanimously, to purchase a demo PFT from MGC Diagnostics for \$40,902.
 - b. Motion by Lopez, second by Krueger, and carried unanimously, to purchase a Ventilator.
- I. Administrator's Report
 - a. Caravan Health – ACO reimbursement option – will do cost benefit analysis
 - b. Service Excellence update
 - c. Marketing update
 - d. Consent Agenda Consideration.

Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

Motion by Schmidt, second by Seeman and carried unanimously to adjourn the meeting at 6:40 pm

Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary



**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
EMERGENCY HOSPITAL COMMISSION MEETING**

Thursday, July 6, 2017

7:00 am

North/South Conference Room

CCMH is a unified health system dedicated to providing a lifetime of quality personalized care.

- I. The emergency meeting of the Hospital Commission was called to order by Chairman Rekow on Thursday, July 6, 2017, at 7:00 am in the Hospital Conference Room. Members present were: Steve Condon, Mark Rekow, Nathan Schmidt. Members absent were: Nick Krueger, Jeffrey Lopez. Others present were: Chuck Bruhn, Jeremiah Lindgren, Steve Jones, & Marv Garbe.

AGENDA/Minutes

II. Call to Order:

Meeting was called to order at 7:05 am.

III. New Business:

A. Due to a very competitive nature of the pending solar contracts, this emergency meeting was deemed necessary.

Nick Krueger joined meeting at 7:09 am.

A. (continued) Discussion was held on the solar energy proposals from NRG and Geronimo Energy. There was a motion by Nathan Schmidt with a second by Nick Krueger to approve five (5) contracts with NRG to provide solar power for twenty-five (25) years and passed unanimously.

Motion to adjourn the meeting at 8:04am.

Nathan Schmidt, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
July 19, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, July 19, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Others present were: Chuck Bruhn, Phil Vuocolo, Jeremiah Lindgren, Darlene Boike, Terry Anderson, and Sue Jerve.
 - A. Motion by Schmidt, second by Lopez and carried unanimously, to approve the minutes from the June 21, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Krueger, second by Seeman and carried unanimously to approve additions to the agenda as presented.
- II. Action Items:
 - A. Motion by Schmidt, second by Krueger, and carried unanimously to approve the June 2017 financial and statistical report as presented.
 - B. Motion by Lopez, second by Condon and carried unanimously to approve payment of bills totaling \$2,263,688.53.
 - C. Motion by Condon, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$113,273.12 as presented.
 - D. Capital Purchases: Bids were received for a Probe Disinfector. Motion by Condon, second by Krueger, to purchase the Trophon EPR Probe Disinfection unit from General Electric for \$8,451 as recommended by Radiology Manager.
 - E. Motion by Krueger, second by Condon, and carried unanimously to grant temporary privileges to Dr. Osbon, staff physician and to Dr. Nwakma, Orthopedic Surgeon, as recommended by the medical staff.
- III. Discussion was held on the following informational items:
 - A. CNO Report – Orientation process, nurse educator, skills validations & competencies, and nurse recruitment & retention were discussed.
 - B. CMO Report – Bylaws rules and regulations are being reviewed.
 - C. Recruitment & Retention – We are recruiting 2 ER physicians in addition to the FPOB's. Dr. Osbon is starting in August. We have some provider visits scheduled. On-boarding process was discussed. Triage position is in place.
 - D. Southern Prairie Community Care.
 - E. Walk-in Clinic – We are getting close to recruiting a provider
 - F. Governance & Planning Committee Reports – MHA trustee conference focused on quality & safety. We are considering having the Attorney with healthcare expertise on retainer. Marketer will be asked to attend the next planning committee.
 - G. Quality Assurance/Quality Council Report – no meeting in June
 - H. County Board will consider appointee to replace Judi Bohm

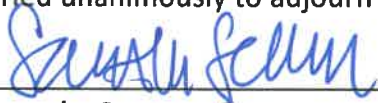
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- I. Solar Energy Contract – We have signed an agreement with NRG Business Solutions Energy.
 - J. ACO/Caravan Health
 - K. Employee handbook HCSP update approved at 4/19/17 board meeting was not approved by HCSP so will be removed.
 - L. Administrator's report – Considering adding a Pacemaker Clinic. Looking at self-insurance with wellness bonus. IT progress is at 22% for Meditech – Epic may be a future consideration.
 - M. Executive Session
- IV. Informational and Clinical Update Items
- A. Medical Staff Minutes
 - B. Department Head Minutes
 - C. Provider Request for reconsideration for EPIC computer system
 - D. Clinic Triage RN's
 - E. MGMA presentation Sept 13-16

The Hospital Commission moved into executive session at 5:58 pm.

Respectfully submitted, Darlene Boike, Recording Secretary

Executive Session was held to discuss employee issues. Motion by Schmidt, second by Seeman and carried unanimously to adjourn the meeting at 7:21 pm



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
August 16, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, August 16, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Others present were: Chuck Bruhn, Jeremiah Lindgren, Darlene Boike, and Janet Koster.
 - A Motion by Krueger, second by Schmidt and carried unanimously, to approve the minutes from the July 19, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented. Pat Steinke was present.
 - C. Motion by Schmidt, second by Seeman and carried unanimously to approve additions to the agenda as presented.
- II. Action
 - A. Motion by Lopez, second by Schmidt, and carried unanimously to approve the July 2017 financial and statistical report as presented.
 - B. Motion by Lopez, second by Seeman and carried unanimously to approve payment of bills totaling \$2,263,688.53.
 - C. Motion by Schmidt, second by Condon and carried unanimously to write off hospital and clinic accounts totaling \$91,690.67 and Charity Care totaling \$2,896.33 as presented.
 - D. Capital Purchases: Bids were received for a Network Data Storage Device. Motion by Condon, second by Krueger and carried unanimously to accept the low bid of \$58,995 and purchase from ByteSpeed, as recommended by the IT Director, subject to approval of the City and County.
 - E. Credentialing: Motion by Krueger, second by Steve, and carried unanimously to grant active medical staff privileges to Dr. Chase Osbon; to grand courtesy staff privileges to Raquel Walsh-Jahnke, DO, Pathologist; Dr. Rwanda Campbell, OB/GYN Locums; Dr. Thomas Kummet, Oncologist, and Dr. Anthony Nwakma, Orthopedic Surgeon; and to grant temporary courtesy staff privileges to Dr. Jessica Hubbs, OB/GYN Locums; and Dr. Jose Ruades Ninfeg, Oncologist; as recommended by Dr. Dirksen
- III. Old Business:

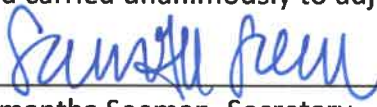
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- A. CNO Report: Interim DON Koster gave an update on the current nursing shortage on the floor and the recruitment efforts that are being made.
 - B. CMO Report: Mary Sims will have a follow up CMS visit with staff on August 22-24.
 - C. Recruitment and Retention: We are in the process of signing a second midwife. We have made an offer to an ER physician and are actively recruiting for an additional primary care provider and for an APP for walk-in clinic. MGMA report is underway. Krueger talked about the recruiting and retention plan they are working on.
 - D. Southern Prairie Community Care update given by Lopez
 - E. Walk In Clinic – no updates
 - F. Governance and Planning Committee Reports
 - a. Governance – annual peer review is upcoming.
 - b. Planning - Bruhn gave an update on marketing progress.
 - G. Quality Assurance/Quality Council – no report
 - H. County Board member replacement is underway.
 - I. ACO/Caravan Health – we need to start advertising for care coordinators.
 - J. Administrator's Report – we are working on ways to recognize our existing staff. We are looking at possible MRI service expansion
 - K. MHA Trustee Regional meeting will be held October 19 in Redwood Falls.
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings.

The meeting adjourned into Closed Session at 5:30 pm. Recess was taken.

Respectfully submitted, Darlene Boike, Recording Secretary

Closed session was started at 5:45 to discuss personnel issues. Motion by Krueger, second by Condon, and carried unanimously to adjourn the meeting at 7:48 pm



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
SEPTEMBER 20, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, September 20, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: None Others present were: Chuck Bruhn, Phil Vuocolo, Jeremiah Lindgren, Darlene Boike, Bill Brown Lana Dirksen, Sue Jerve, Ali Peterson, Jeremy Heim, and David Stendahl.
 - A Motion by Krueger, second by Schmidt and carried unanimously, to approve the minutes from the August 19, 2017 meeting as written.
 - B. Rekow called for public concerns with none being presented.
 - C. Motion by Lopez, second by Condon and carried unanimously to approve agenda as modified. Motion by Schmidt, second by Lopez, to approve additions to agenda as presented.
- II. Action Items
 - A. Motion by Krueger, second by Seeman, and carried unanimously to approve the August 2017 financial and statistical report as presented. We are currently experiencing an operating loss due to decreasing stats, loss of providers, interim management costs, higher cost of locum's staff and pool nurses, and recruitment costs. Due to this, we stopped the monthly \$230,000 transfer of funds from current to funded depreciation starting in July, 2017, and also took out a temporary operating loan from our own funded depreciation account of \$1 million. This will need to be paid back at the earning rate of 1%. Consensus of the board was to delay pay back until things stabilize again.
 - B. Motion by Lopez, second by Schmidt and carried unanimously to approve payment of bills totaling \$3,115,754.64.
 - C. Motion by Lopez, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$156,027.01 and Charity Care totaling \$34,056.84 as presented.
 - D. Capital Purchases:
 - Motion by Schmidt, second by Krueger, and carried unanimously to purchase the EMS upgrade from UHL for \$56,975, pending approval of City and County board
 - Vocera upgrade of \$13,536.60 was tabled at this time
 - E. Credentialing: Motion by Krueger, second by Lopez, and carried unanimously to approve Courtesy Staff privileges for ER Physicians: Gautam Jayaswal, MD, Lavanya Bhoopathy, MD, and David Geier, MD.

III. Information:

- A. CNO Report was presented by Bill Brown, Interim CNO. We have hired 5 nurses and have formed a community focus group. New orientation for agency nurses is in place.
- B. CMO Report was presented by Dr. Vuocolo. We are working on Bylaws changes, and have filled the Infection Prevention position
- C. Recruitment & Retention: No current prospects. Provider onboarding process has improved
- D. Southern Prairie Community Care: We received a 2015 settlement for \$61,972.
- E. Walk-In Clinic: We are waiting for providers and are currently staffing with locums. Triage nurse has started.
- F. Governance & Planning Committee: Working on strategic plan
- G. Quality Assurance – no report – we are looking for a Quality Director
- H. County Board vacancy – no update
- I. ACO/Caravan – Jeremiah has set up a steering committee. He hopes to have a care coordinator in place by first of year.
- J. Meditech EMR – After a long discussion, it was decided to put the current Meditech conversion to 6.1 on Hold. We will hold a special board meeting in a couple of weeks to develop a workplan.
- K. MN Trails Initiative to establish a sidewalk was rejected
- L. Board Member Assessments were distributed. These are to be returned to Chairman Rekow within 2-3 weeks.

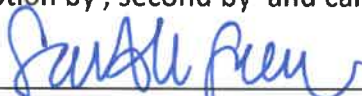
- III. Informational and Clinic update items reviewed were minutes from Medical Staff, Department Head meetings, and MGMA presentation update

Motion by Lopez, second by Condon, and carried unanimously to go into closed session to discuss a personnel issue at 6:11 pm

Respectfully submitted, Darlene Boike, Recording Secretary

CLOSED SESSION:

Motion by , second by and carried unanimously to adjourn the meeting at __ pm



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
October 18, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, October 18, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Jeff Lopez, Nick Krueger. Others present were: Chuck Bruhn, Jeremiah Lindgren, Darlene Boike, Dr. Phil Vuocolo, Bill Brown, Dr. Lana Dirksen, and Sue Jerve.

- A Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the September 20, 2017 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Agenda was approved as presented.

II. Action

- A. Motion by Schmidt, second by Seeman, and carried unanimously to approve the September 2017 financial and statistical report as presented.
- B. Motion by Seeman, second by Schmidt and carried unanimously to approve payment of bills totaling \$2,427,078.45.
- C. Motion by Seeman, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$96,028.68 as presented.
- D. Capital Purchases: Motion by Schmidt, second by Seeman and carried unanimously to approve purchase of carpeting for VA Clinic from Clare Paint & Wallpaper for \$10,197.14.
- E. Credentialing: None

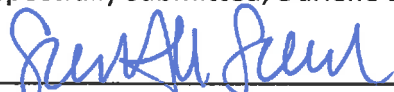
III. Old Business:

- A. CNO Report was presented CNO Brown presented the nursing department update including progress on RN staff recruitment. Shoan Loeschke was hired as ED Director.
- B. CMO Report was presented by CMO Vuocolo. We are working on Medical Staff Bylaws Rules and Regs.
- C. Organizational Chart – tabled till next meeting

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- D. Recruitment and Retention was presented.
 - E. Southern Prairie Community Care – no update.
 - F. Walk In Clinic – no update.
 - G. Governance and Planning Committee Reports
 - a. Governance – no update.
 - b. Strategic planning report was reviewed.
 - H. Quality Assurance/Quality Council – no report.
 - I. County Board member replacement – no report.
 - J. ACO/Caravan Health update was presented by Jeremiah. Steering committee is being set up.
 - K. Administrator's Report:
 - a. EMR workplan was reviewed.
 - b. Frederickson and Byron has been retained as medical legal counsel. They will be looking at the PSA and physician compensation package.
 - c. Medica Employee Health Insurance increase for 2018 is 2%. We are considering a health and wellness program for non-union employees. We have a meeting with SEIU on Friday to discuss insurance.
 - L. CEO search questionnaire has been sent out to commission members. Gallagher Group is in charge of the search. Members Rekow, Lopez, and Schmidt are serving on the search committee.
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

Motion by Schmidt, second by Condon, and carried unanimously to adjourn the meeting at 6:05 pm
Respectfully submitted, Darlene Boike, Recording Secretary



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
November 15, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, November 15, 2017, at 3:30 pm in the Hospital Conference Room. Members present were: Steve Condon, Mark Rekow, Nathan Schmidt, Jeff Lopez, Nick Krueger, and, later Samantha Seeman. Members absent were: Others present were: Chuck Bruhn, Jeremiah Lindgren, Darlene Boike, Dr. Phil Vuocolo, Bill Brown, Dr. Lana Dirksen, and Sue Jerve.
- A. Motion by Schmidt, second by Condon and carried unanimously, to approve the minutes from the October 18, 2017 meeting as written.
- B. Rekow called for public concerns with none being presented.
- C. Motion by Lopez, second by Krueger, and approved unanimously, to approve the agenda as amended.

II. Action

- A. Motion by Lopez, second by Schmidt, and carried unanimously to approve the October 2017 financial and statistical report as presented.

Member Seeman arrived at the meeting at 4:25 pm.

- B. Motion by Lopez, second by Schmidt and carried unanimously to approve payment of bills totaling \$2,490,207.53.
- C. Motion by Schmidt, second by Seeman and carried unanimously to write off hospital and clinic accounts totaling 147,834.33 and charity care totaling \$2,147.29 as presented.
- D. Capital Purchases: Motion by Schmidt, second by Seeman and carried unanimously to approve purchase of the following capital purchases

#	Dept	Bud geted	Equipment	Vendor	Model	Net Price	Approved Amount
1	Maint	No	Mower w/snow blower	John Deere	John Deere	33,000.00	<i>Not approved</i>
2	Maint	Yes	Generator	Cummins Npower LLC		19,446.61	\$19,446.61
2	Maint		Commissioning	Dunham Associates		8,707.07	8707.07
3	OR	No	Patient Monitors	Mindray	Passport 12	37,899.60	\$37,899.60
				Mindray	DPM6	33,740.08	
				Mindray	Passport 12M	41,236.18	
				Philips	Intellivue MP5	52,933.00	
4	IT	Yes	Battery Back-up System	Marco	Eaton	49,773.00	\$49,773.00
				Data Center	Liebert	42,100.00	

				Systems			
5	Nursing	Yes	Defibrillator	Physio Control	Lifepack 20e	48,897.05	\$48,897.05
6	Nursery	Yes	Infant warmer	GE Healthcare	Panda iRes	14,182.96	\$14,182.96
				GE Healthcare	Panda iRes	20,996.29	
				GE Healthcare	Giraffe	15,498.58	
					Incubator		
					Carestation		
				Drager	Resuscitaire	18,367.74	
7	OR/ED	Yes	Glidescope Pediatric Baton	Verathon Inc.	AVL Video Baton 1-2	5,855.85	\$5,855.85
Total Approved Amount							\$184,762.14

- E. Motion by Schmidt, second by Lopez, and carried unanimously to approve lease of MRI unit from CMDI.
- F. Credentialing: Motion by Krueger, second by Schmidt, and carried unanimously to grant Medical Staff privileges to Molly Ries, Midwife; and to grant ER Courtesy staff privileges to Tomas PiotrLis, MD; to Lori Krome, MD; and to Jason Moor, MD.
- G. Relay for Life Survivor's Supper for Chippewa County patients and caregiver will be held April 7.

III. Old Business:

- A. CNO Report was presented by CNO Brown. He presented the nursing department update including progress on RN staff recruitment. Jessica Sather starts 11/27 as Med/Surg manager. Jen Enevoldsen was promoted to Perinatal Supervisor.
- B. CMO Report was presented by CMO Vuocolo. We have hired an APP for the Walk-in Clinic.
- C. Motion by Condon, second by Schmidt, and carried unanimously to approve the new Organizational Chart as presented.
- D. Recruitment and Retention was presented. We are working on ER physician recruitment and working with a 2019 graduate. We are interviewing a second Walk-In Clinic APP. Dr. Payne has started in the ER and wishes to be employed rather than locums.
- E. Southern Prairie Community Care – William Muenchow has been hired as new administrator.
- F. Walk In Clinic – Monica Stamper, APP will be starting mid-January. Marketing is underway.
- G. Governance and Planning Committee Reports

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- a. Governance – meeting with Jim Rice on the Govern Well program.
 - H. Quality Assurance/Quality Council was reviewed.
 - I. County Board member replacement – no report.
 - J. ACO/Caravan Health update was presented by Jeremiah. Steering committee invites have been sent out. January 1st is our first day and January 19th is kickoff date. Care coordinator job descriptions have been finalized – will need to hire 2 nurses.
 - K. Administrator's Report – no report
 - L. Kathy Hall from Gallagher Group MSA Search talked about CEO recruitment.
- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

Motion by Schmidt, second by Condon, and carried unanimously to adjourn the meeting into closed session to discuss personnel issues at 6:25 pm

Respectfully submitted, Darlene Boike, Recording Secretary

Closed session ended at 8:35 pm



Samantha Seeman, Secretary

**CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL
REGULAR HOSPITAL COMMISSION MEETING
December 13, 2017**

- I. The regular meeting of the Hospital Commission was called to order by Chairman Rekow on Wednesday, December 13, 2017, at 3:34 pm in the Hospital Conference Room. Members present were: Steve Condon, Nick Krueger, Jeff Lopez Mark Rekow, Nathan Schmidt, and Samantha Seeman. Members absent were: Others present were: Chuck Bruhn, Darlene Boike, Bill Brown, Jermiah Lindgren and Dr. Lana Dirksen.
 - A Motion by Schmidt, second by Krueger and carried unanimously, to approve the minutes from the November 15, 2017 meeting as written.
 - B. Chairman Rekow called for public concerns with none being presented.
 - C. Motion by Condon, second by Krueger, and approved unanimously, to approve the agenda as amended.
- II. Action
 - A. Motion by Krueger, second by Lopez, and carried unanimously to approve the November 2017 financial and statistical report as presented.
 - A1. Motion by Schmidt, second by Seeman, and carried unanimously to approve the 2018 budget as presented by CFO Darlene Boike.
 - B. Motion by Schmidt, second by Condon and carried unanimously to approve payment of bills totaling \$2,010,027.21.
 - C. Motion by Seeman, second by Schmidt and carried unanimously to write off hospital and clinic accounts totaling \$72,454.14 and charity care totaling \$3,617.63 as presented.
 - D. Capital Purchases: Motion by Seeman, second by Schmidt and carried unanimously to approve the following capital purchases totaling 132,071.97 as recommended by respective managers:
 - Ventilator from Medi One Capital for \$18,741.27
 - Hematology Analyzers from Beckman Coulter for \$99,344.00 as presented by Lab Manager Sarah Wieland
 - Electrical Breaker from Potter Electric for \$13,986.70
 - E. Credentialing: None
 - E1. Madison hospital wants to partner with CCMH for OB Care. Prenatal and Post Partum care would be done at Madison with 1 prenatal visit and delivery at CCMH

- F. CCMH E-Statements are now available via the web.

III. Old Business:

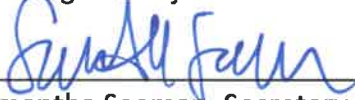
- A. COO/CNO Report was presented by Bill Brown.
- B. CMO Report was presented by Dr. Vuocolo.
- C. Lisa Schultz, HIS Manager, was introduced.
- D. Recruitment and Retention: Dr. Payne and Dr. Raagahb will be covering ER locums shifts. Dr. Grant and Dr. Kier are being sent Letters of Intent. We are working on the PSA.
- E. Southern Prairie Community Care: no update
- F. Walk In Clinic update: Monica Stamper, APP, will be starting in January.
- G. Governance and Planning Committee Reports: Working on form for rotation of 3 year plan pillars.
- H. Quality Assurance: No report
- I. County Board appointee: no update
- J. ACO/Caravan Health update: We will be interviewing a Population Health Nurse
- K. Administrator's Report was presented by Bruhn.

- IV. Informational and Clinic update items reviewed were minutes from Medical Staff, and Department Head meetings. MHA trustee meeting is in Redwood next week.

The meeting was adjourned into closed session to discuss personnel issues at 5:45 pm

Respectfully submitted, Darlene Boike, Recording Secretary

Meeting was adjourned at 7:01 pm



Samantha Seeman, Secretary